



**Financial Statement – Auditor’s Report  
Form 4**  
Municipal Elections Act, 1996 (Section 78)

**Instructions**

All candidates must complete Boxes A, B, C, D, E and F and Schedule 1. All candidates must complete Schedules 2, 3 and 4 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination) 

|      |    |    |
|------|----|----|
| YYYY | MM | DD |
| 2010 | 09 | 08 |

 to 

|      |    |    |
|------|----|----|
| YYYY | MM | DD |
| 2010 | 12 | 31 |

- Primary filing reflecting finances to December 31 (or 45<sup>th</sup> day after voting day in a by-election)  
 Supplementary filing including finances after December 31 (or 45<sup>th</sup> day after voting day in a by-election)

**Box A: Name of Candidate and Office**

Name of Candidate

Last Name

Williams

First Name

Stewart

Middle Initial

N

Mailing Address

Suite/Unit No.

1

Street No.

82

Street Name

Pine Street

City/Town

City of Brockville

Province

Ont

Postal Code

K6V 1G7

Telephone No. (incl. area code)

Business

-

Home

613 345 3926

Fax No.

-

Email Address

STUWilliams82@hotmail.com

Name of office for which the candidate sought election

Councillor

Ward Name or No. (if any)

Name of Municipality

City of Brockville

**Box B: Summary of Campaign Income and Expenses**

- |   |                      |
|---|----------------------|
| 1. My spending limit (as issued by clerk) was   | \$ 19 798.50         |
| 2. Surplus (or deficit) from previous election  | \$                   |
| 3. Total contributions received (from Schedule 1)   | \$ 500 <sup>00</sup> |
| 4. My total campaign expenses that were subject to the spending limit were (from Box C)     | \$                   |
| 5. My total campaign expenses that were not subject to the spending limit were (from Box C) | \$ 4.588.61          |
| 6. Total of all campaign expenses (from Box C)  | \$                   |
| 7. Election campaign surplus/deficit from current election (from Box E)                     | \$                   |
| 8. Contributions refunded to candidate or spouse (from Box E)                               | \$                   |
| 9. Amount paid to clerk (from Box E)  | \$                   |

**Box C: Statement of Campaign Period Income and Expenses**

From 2010 09 08 To 2010 12 31 For Candidate Stewart Williams

**INCOME**

|   |           |    |           |
|---|-----------|----|-----------|
| Candidate's surplus from immediately preceding election released by the clerk             | +         | \$ | /         |
| Contributions from candidate  | - - - - - | +  | \$        |
| Contributions from spouse of candidate  | - - - - - | +  | \$        |
| All other contributions   | - - - - - | +  | \$        |
| Revenue from fund-raising functions not deemed a contribution (from Schedule 2, Part III) | - - - - - | +  | \$ 500.00 |
| Interest income   | - - - - - | +  | \$        |
| Other (provide full details)  |           |    |           |
| 1.  | +         | \$ |           |
| 2.  | +         | \$ |           |
| 3.  | +         | \$ |           |

**Total Campaign Period Income** - - - - - = \$ 500.00 C1

**EXPENSES (Note: include the value of contributions of goods and services)**

**Expenses Subject to Spending Limit**

|  |           |    |             |
|--|-----------|----|-------------|
| Advertising  | - - - - - | +  | \$ 186.42   |
| Bank charges   | - - - - - | +  | \$ 7.80     |
| Brochures  | - - - - - | +  | \$ 2,841.89 |
| Interest on loan   | - - - - - | +  | \$          |
| Inventory contributed to candidate's campaign (Schedule 3) | - - - - - | +  | \$          |
| Meetings hosted  | - - - - - | +  | \$          |
| Nomination filing fee                                      | - - - - - | +  | \$ 100.00   |
| Office expenses  | - - - - - | +  | \$          |
| Phone and/or Internet                                      | - - - - - | +  | \$          |
| Salaries and benefits/honoraria/professional fees          | - - - - - | +  | \$ 925.50   |
| Signs  | - - - - - | +  | \$          |
| Other (provide full details)                               |           |    |             |
| 1.   | +         | \$ |             |
| 2.   | +         | \$ |             |
| 3.   | +         | \$ |             |
| <b>Subtotal</b>  | - - - - - | =  | \$          |

C2

**Expenses Not Subject to Spending Limit**

|  |           |    |             |
|--|-----------|----|-------------|
| Accounting and audit   | - - - - - | +  | \$          |
| Costs of fund-raising function (from Schedule 2, Part IV)    | - - - - - | +  | \$          |
| Expenses related to compliance audit                         | - - - - - | +  | \$          |
| Expenses related to controverted elections                   | - - - - - | +  | \$          |
| Expenses related to recounts                                 | - - - - - | +  | \$          |
| Voting day party / appreciation notices                      | - - - - - | +  | \$          |
| Expenses related to candidate's disability (provide details) |           |    |             |
| 1.   | +         | \$ |             |
| 2.   | +         | \$ |             |
| 3.   | +         | \$ |             |
| Other (provide full details)                                 |           |    |             |
| 1.   | +         | \$ |             |
| 2.   | +         | \$ |             |
| 3.   | +         | \$ |             |
| <b>Subtotal</b>  | - - - - - | =  | \$ 4,558.61 |

C3

**Total Campaign Period Expenses (C2) + (C3)** - - - - - = \$ 4,558.61 C4

**Excess (Deficiency) of Income over Expenses (C1) - (C4)** - - - - - = \$ (4,058.61)

**Box D: Statement of Assets and Liabilities as at** \_\_\_\_\_, 20

**Assets**

|   |           |   |    |  |
|---|-----------|---|----|--|
| Cash  | - - - - - | + | \$ |  |
| Accounts receivable                           | - - - - - | + | \$ |  |
| Value of inventory retained (from Schedule 4) | - - - - - | + | \$ |  |
| Other (provide full details)                  |           |   |    |  |
| 1.  | - - - - - | + | \$ |  |
| 2.  | - - - - - | + | \$ |  |
| 3.  | - - - - - | + | \$ |  |
| <b>Total Assets</b>                           | - - - - - | = | \$ |  |

**Liabilities and Excess (Deficiency) of Income over Expenses**

|                              |           |   |    |  |
|------------------------------|-----------|---|----|--|
| Accounts payable             | - - - - - | + | \$ |  |
| Borrowings, overdraft        | - - - - - | + | \$ |  |
| Other (provide full details) |           |   |    |  |
| 1.                           | - - - - - | + | \$ |  |
| 2.                           | - - - - - | + | \$ |  |
| 3.                           | - - - - - | + | \$ |  |
| <b>Total Liabilities</b>     | - - - - - | = | \$ |  |

**Box E: Statement of Determination of Surplus or Deficit and Disposition of Surplus**

**Part I – Determination of Surplus or Deficit**

|   |           |   |    |           |    |
|---|-----------|---|----|-----------|----|
| Amount of excess (deficiency) of income over expenses (from Box C)  | - - - - - | + | \$ | (4058.61) | E1 |
| Deduct: Any deficit carried forward by the candidate from immediately preceding election if the offices are with respect to the same jurisdiction | - - - - - | - | \$ |           | E2 |
| Surplus (or deficit) for the campaign period (E1) – (E2)  | - - - - - | = | \$ |           |    |
| Deduct: Any refund of contributions to the candidate or spouse (only if there is a surplus)   | - - - - - | - | \$ |           |    |
| <b>Total Determination</b>  | - - - - - | = | \$ | (4058.61) | E3 |

**Part II – Disposition of Surplus**

If line E3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Surplus paid to the municipal clerk of the municipality of \_\_\_\_\_

**Box F: Declaration**

I, STU Williams, a candidate in the municipality of City of Brockville, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before (clerk or commissioner)

in the STU Williams - City of Brockville

on (yyyy/mm/dd) 2011-3-01

Sandra Seal  
Signature of Clerk or Commissioner

Stu Williams  
Signature of Candidate

2011/03/01  
Date Filed in the Clerk's Office (yyyy/mm/dd)

**Schedule 1 – Contributions**

**Part I – Contribution**

Contribution from candidate - - - - - + \$

Contribution from spouse - - - - - + \$

Total from each single contributor totalling more than \$100

- include all ticket revenue where ticket price exceeds \$100
- include all goods and services where value exceeds \$100\*
- do not include contributions from candidate or spouse - - - - - + \$

Total from each single contributor totalling \$100 or less

- include all ticket revenue where ticket price is \$100 or less
- include all goods and services where value is \$100 or less\*
- do not include contributions from candidate or spouse - - - - - + \$

\*Note: Goods and services must also be reported as expenses in Box C

Less: Contribution returned or payable to the contributor - - - - - \$

Contribution paid or payable to the clerk - - - - - \$  1A

**Total Amount of Contribution** - - - - - = \$

Total contribution from anonymous sources - - - - - \$  1B

Amount of contributions paid or payable to the clerk (1A) + (1B) - - - - - = \$

**Part II – List of Contributions from Each Single Contributor Totalling More than \$100**

**Table 1: Monetary contributions from individuals other than candidate or spouse**

| Name           | Address              | Amount                           |
|----------------|----------------------|----------------------------------|
| Kevin Williams | 54 Centre Brackville | \$ 500 <sup>00</sup>             |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | \$                               |
|                |                      | <b>Total \$ 500<sup>00</sup></b> |

Additional information is listed on separate supplementary attachment

**Table 2: Monetary contributions from unions or corporations**

| Name (Legal and Carrying on Business As) | Address | President or Business Manager | Cheque Signatory | Amount |
|--|---------|-------------------------------|------------------|--------|
|  |         |                               |                  | \$     |
|  |         |                               |                  | \$     |
|  |         |                               |                  | \$     |
|  |         |                               |                  | \$     |
|  |         |                               |                  | \$     |
|  |         |                               |                  | \$     |
|  |         |                               |                  | \$     |
|  |         |                               |                  | \$     |

Additional information is listed on separate supplementary attachment **Total** \$

**Table 3: Contributions in goods or services (Note: must also be reported as expenses in Box C)**

| Name | Address | Goods or Services | Amount |
|------|---------|-------------------|--------|
|      |         |                   | \$     |
|      |         |                   | \$     |
|      |         |                   | \$     |
|      |         |                   | \$     |
|      |         |                   | \$     |
|      |         |                   | \$     |
|      |         |                   | \$     |
|      |         |                   | \$     |

Additional information is listed on separate supplementary attachment **Total** \$

**Total Part II Contributions** \$

**Schedule 2 – Fund-Raising Function**

Additional schedule for each event or activity held is/are listed on separate supplementary attachment(s)

| Date |    |    | Description of event or activity |
|------|----|----|----------------------------------|
| YYYY | MM | DD |                                  |

Admission charge (per person)\* (may not exceed individual contribution limit) - - - - - \$  **2A**

\*If admission charge per person is not consistent, attach complete breakdown of all ticket sales.

Number of tickets sold - - - - -  **2B**

**Part I – Ticket Revenue**

Lines: (2A) x (2B) (include in Schedule 1) - - - - - = \$

**Part II – Other Revenue Deemed A Contribution**

Provide full details (e.g., revenue from goods sold in excess of fair market value)

|  |             |                         |
|--|-------------|-------------------------|
| 1.   | - - - +     | \$ <input type="text"/> |
| 2.   | - - - +     | \$ <input type="text"/> |
| 3.   | - - - +     | \$ <input type="text"/> |
| 4.   | - - - +     | \$ <input type="text"/> |
| 5.   | - - - +     | \$ <input type="text"/> |
| 6.   | - - - +     | \$ <input type="text"/> |
| 7.   | - - - +     | \$ <input type="text"/> |
| 8.   | - - - +     | \$ <input type="text"/> |
| <b>Total Part II Revenue (include in Schedule 1)</b> | - - - - - = | \$ <input type="text"/> |

**Part III – Other Revenue Not Deemed A Contribution**

Provide full details (e.g., contributions of \$10 or less; revenue from refreshment sold at cost)

|  |             |                         |
|--|-------------|-------------------------|
| 1.   | - - - +     | \$ <input type="text"/> |
| 2.   | - - - +     | \$ <input type="text"/> |
| 3.   | - - - +     | \$ <input type="text"/> |
| 4.   | - - - +     | \$ <input type="text"/> |
| 5.   | - - - +     | \$ <input type="text"/> |
| 6.   | - - - +     | \$ <input type="text"/> |
| 7.   | - - - +     | \$ <input type="text"/> |
| 8.   | - - - +     | \$ <input type="text"/> |
| <b>Total Part III Revenue (include in Box C)</b> | - - - - - = | \$ <input type="text"/> |

**Part IV – Expenses Related to Fund-Raising Function**

|                              |             |                         |
|------------------------------|-------------|-------------------------|
| Venue - - - - -              | - - - - - + | \$ <input type="text"/> |
| Event advertising - - - - -  | - - - - - + | \$ <input type="text"/> |
| Food and drink - - - - -     | - - - - - + | \$ <input type="text"/> |
| Entertainment - - - - -      | - - - - - + | \$ <input type="text"/> |
| Other (provide full details) |             |                         |

|  |             |                         |
|--|-------------|-------------------------|
| 1.   | - - - +     | \$ <input type="text"/> |
| 2.   | - - - +     | \$ <input type="text"/> |
| 3.   | - - - +     | \$ <input type="text"/> |
| 4.   | - - - +     | \$ <input type="text"/> |
| 5.   | - - - +     | \$ <input type="text"/> |
| 6.   | - - - +     | \$ <input type="text"/> |
| 7.   | - - - +     | \$ <input type="text"/> |
| 8.   | - - - +     | \$ <input type="text"/> |
| <b>Total Part IV Expenses (include in Box C)</b> | - - - - - = | \$ <input type="text"/> |

**Schedule 3 – Inventory of Campaign Goods and Materials (from Previous Campaign)  
Used in Candidate's Campaign**

| Description   | Date Acquired<br>(yyyy/mm/dd) | Supplier | Unit Value | Quantity | Total Value |
|---|-------------------------------|----------|------------|----------|-------------|
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
| <b>Total Value of Inventory from Previous Campaign Used in Candidate's Campaign</b> |                               |          |            |          | \$          |

**Schedule 4 – Inventory of Campaign Goods and Materials at The End of Campaign**

| Description   | Date Acquired<br>(yyyy/mm/dd) | Supplier | Unit Value | Quantity | Total Value |
|---|-------------------------------|----------|------------|----------|-------------|
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
|   |                               |          | \$         |          | \$          |
| <b>Total Value of Inventory of Campaign Goods and Materials</b> |                               |          |            |          | \$          |

**Auditor's Report****Municipal Elections Act, 1996 (Section 78)**

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report. The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Professional Designation of Auditor

|   |            |                   |               |
|---|------------|-------------------|---------------|
| Municipality                            |            | Date (yyyy/mm/dd) |               |
| Contact Person<br>Last Name             |            | First Name        | Licence No.   |
| Address                                 |            |                   |               |
| Suite/Unit No.                          | Street No. | Street Name       |               |
| City/Town                               |            | Province          | Postal Code   |
| Telephone No. (incl. area code)<br>ext. |            | Fax No.           | Email Address |