



Application for Door to Door Sales/Service License

Business Name		Type of Business:	
Start Date		End Date	

Business Information (please print)

Address:			
Postal Code		Phone	
Email address:			

Applicant Information (please print)

Name of Salesperson			
Address:			
Postal Code		Phone	
Email address:			

A separate license is required for each business offering goods or service by peddling and for each sales person employed by the business.

Intended location/area of operation:

Detailed description of product/service intended to offer for sale:

Supporting Documentation (if applicable)

1. Two pieces of identification, including a photo and current residential address	
2. Letter from employer authorizing applicant to conduct this business on their behalf	
3. Current Criminal Record Check	

Declaration and Signature

I declare the information given in this application and supporting documents is true, correct and complete in every respect and understand that false statements could result in the revocation of the license, if granted.

I/We hereby apply for a Door to Door Sales/Salesperson license and agree to observe and comply with all regulations pursuant to City of Brockville By-law No. 066-2015 and any amendments hereto, which pertain to the license for which I/We have made an application.

Signature of Applicant

Date

Personal information collected as a result of this application is collected under the authority of the Municipal Act, the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), and all other relevant legislation, and will be used to process the application. All personal information (as defined by MFIPPA), including (but not limited to) names, addresses, opinions and comments collected will be made available for public disclosure to members of the public, at the meeting, through requests, and through the website of The Corporation of the City of Brockville. Questions regarding the collection, use, and disclosure of this personal information may be directed to the City Clerk's Office, 1 King Street West, Brockville, Ontario, K6V 7A5.

Decision (Internal Use Only)

Approved

Rejected

Fee collected as per
Annual User Fee By-law

Approved with modifications

Deferred

Signature

Date