

PLANNING FEES 2022 (including Finance Office and Fire Dept.)
in accordance with City of Brockville By-Law No. 022-2022

(Effective April 1, 2022)

(all Planning Fees are tax exempt)

OFFICIAL PLAN AND ZONING BY-LAW

Applications for Official Plan and Zoning By-law Amendments are required to be submitted with the required fees noted below; including CRCA fees if applicable.

Application for Official Plan or Zoning By-law Amendment	\$2,615.00 per application
Concurrent Applications for Official Plan and Zoning Amendment for the same lands	\$3,870.00 (total)
Modifications to an Application for Official Plan or Zoning By-law Amendment requiring a second or subsequent public meeting	\$711.00
Catarauqui Region Conservation Authority (CRCA) Fees: Should the lands that are the subject of the proposed amendment(s) be within the screening areas for the CRCA as depicted in the Official Plan for the City of Brockville, or otherwise at the discretion of the Director of Planning, CRCA review is required.	CRCA fees for the review of Official Plan and Zoning By-law applications are attached to this report. Payment of said fees shall be made payable to the CRCA.
Appeal – Official Plan and/or Zoning By-Law Should Council amend the Official Plan and/or Zoning By-law in accordance with the proposed change requested by the applicant and an appeal is lodged to the change, an additional fee per application is required prior to the appeal being forwarded to the Ontario Land Tribunal.	\$1,800.00 per application In addition, the applicant shall be responsible for 75% of all City of Brockville costs relative to the OLT hearing. The noted \$1,800.00 fee per application shall be credited to the applicant when all costs are calculated.
Removal of a Holding Symbol	\$440.00 per application
Extension of a Temporary Use	\$1,710.00 per application
Copies of the Official Plan or Zoning By-Law	\$77.00 plus H.S.T
Zoning Map (colour copy)	\$38.50 plus H.S.T

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SITE PLAN CONTROL APPROVAL	
<i>Applications for Site Plan Control Approval are required to be submitted with the required fees noted below; including CRCA fees if applicable.</i>	
Fees for processing site plan applications: * Parking Lots Only All Other Site Plan Control Applications Reactivation of Application	\$525.00 per submission \$1,060.00, plus \$52/dwelling unit or \$0.52/sq.m. (maximum of \$3,200.00) \$1,035.00
Fees for engineering review of site plans: With less than 10 parking spaces With more than 10 parking spaces Commercial/Industrial/Institutional Stormwater Management Review Each Additional Submission Minor Change – Building Minor Change – All Other Lot Grading Review Lot Grading Review - resubmissions	\$280.00 per submission \$490.00 per submission \$490.00 per submission \$420.00 per submission \$150.00 per submission \$70.00 per submission \$175.00 per submission \$0.00 \$150.00 per submission
Cataraqui Region Conservation Authority (CRCA) Fees: CRCA reviews Site Plan applications for Multiple Residential, Commercial, Industrial and Institutional projects where applicable.	CRCA fees for review of Planning Applications are attached to this report. Payment of said fees shall be made payable to CRCA.
Lapsed Agreement: When the Corporation of the City of Brockville has entered into a Site Plan Control Agreement with a person or corporation and that Agreement has lapsed, a fee shall be payable to the Corporation of the City of Brockville for any new application for the same project or the reactivating of the original Agreement.	\$1,035.00
Approval of Minor Change to Site Plan	\$195.00 per submission
Amendment to Site Plan Control Agreement: * When the Corporation of the City of Brockville has entered into a Site Plan Control Agreement with a person or corporation and that Agreement requires to be amended, a fee of shall be payable to the Corporation of the City of Brockville.	\$325.00 <i>*Plus registration fee - \$120.00 (refundable if registered by Applicant)</i>

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SUBDIVISION AND CONDOMINIUM APPROVALS	
<i>Applications for Subdivision Approval are required to be submitted with the required fees noted below; including CRCA fees if applicable.</i>	
Application for Subdivision Approval*	\$3,880.00 per application, plus \$78.00/lot, \$260.00/block within the proposed plan
Application for Condominium Approval: (including Condominium Conversions)	\$3,845.00 per application*
Exemptions from Planning Act Approval - Condominiums	\$1,800.00 per submission
Modifications to an Application for Subdivision Requiring a second or subsequent public Meeting	\$764.00 per submission
Amendment to Subdivision or Condominium Agreement	\$566.00 per submission*
Fees for Engineering Review of Subdivisions: less than 50 dwelling units: more than 50 dwelling units: Stormwater Management Review Each Additional Submission Lot Grading Review Lot Grading Review - resubmissions	\$490.00 per submission \$770.00 per submission \$420.00 per submission \$210.00 per submission \$0.00 \$150.00 per submission
Catarauqui Region Conservation Authority (CRCA) Fees:	CRCA fees for review of Planning Applications are attached to this report. Payment of said fees shall be made payable to CRCA.
Appeal – Subdivision and Condominium Should Council grant draft approval in accordance with the proposed subdivision/condominium requested by the applicant and an appeal is lodged to the approval, an additional fee of \$1,800.00 per application is required prior to the appeal being forwarded to the Ontario Land Tribunal.	\$1,800.00/application In addition, the applicant shall be responsible for 75% of all City of Brockville costs relative to the OLT hearing. The noted \$1,800.00 fee per application shall be credited to the applicant when all costs are calculated.
Extension of Draft Plan Approval	\$438.50 per submission
Amendments to Draft Plan Conditions/ Red Line changes	\$567.00 per submission
Deeming of a Plan of Subdivision	\$566.50 per submission*
Removal of Part Lot Control	\$520.00 per request *
Lot releases (Subdivision Agreements)	\$133.75 per release or request*

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Processing of a Servicing and Development Agreement	\$1,200.00 per Agreement*
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**Plus registration fee - \$120.00 (refundable if registered by Applicant)*

MINOR VARIANCE AND CONSENT FEES

Applications for Minor Variance and Consent are required to be submitted with the required fees noted below; including CRCA fees if applicable.

Application for Minor Variance or Consent	\$765.00 per application
Concurrent Applications for Minor Variance and Consent for the same lands	\$1,200.00 (total)
Modifications to an Application for Consent or Minor Variance requiring a second or subsequent public meeting	\$438.00 per application
Request to Change Conditions of a Provisional Consent	\$245.00
Certificate of Validation	\$417.00
Catarauqui Region Conservation Authority (CRCA) Fees: Should the lands that are the subject of an application for minor variance or consent be within the CRCA Screening Area as depicted in the Official Plan for the City of Brockville, or otherwise at the discretion of the Director of Planning, CRCA review is required.	CRCA fees for the review of planning applications are attached to this report. Payment of said fees shall be made payable to the CRCA.

CASH-IN LIEU OF PARKING

Processing of Cash-in-Lieu of Parking Agreements	\$625.00 per agreement*
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DEVELOPMENT CHARGE DEFERRABLE AGREEMENTS

Processing of Development Charge Deferral Agreements	\$235.00, plus \$26.00 per Lot/per Unit*
Lot Releases – Development Charge Deferral Agreements	\$133.50 per release/request*

**Plus registration fee - \$120.00 (refundable if registered by Applicant)*

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AMENDMENTS TO CITY OF BROCKVILLE SIGN BY-LAW

Amendment to Sign By-law:	\$658.00 per application
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COMMUNITY IMPROVEMENT PLAN AMENDMENTS

Applications to amend a Community Improvement Plan	\$1,265.00
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TARIFF OF FEES FOR REQUEST FOR EXEMPTION TO NOISE BY-LAW

Single Day Event or Activity (circulation not required)	\$65.00
Single Day Event or Activity (circulation required)	\$155.50
Multiple Day Event or Activity - not exceeding 3 months (circulation not required)	\$90.50
Multiple Day Event or Activity - not exceeding 3 months (circulation required)	\$155.00
Multiple Day Event or Activity – exceeding 3 months	\$241.00
Appeal to Refusal to Grant Exemption	\$118.00

PLANNING, BUILDING AND PLUMBING INFORMATION

Fees relative to Planning, Building or Plumbing information:

Zoning By-Law and/or Official Plan (no survey)	\$65.00 per property
Zoning By-law and/or Official Plan (with survey)	\$75.00 per property
Zoning By-Law and/or Official Plan within (5) business days (with/w/o a survey)	\$85.00 per property
Status of any Agreement	\$145.00 per agreement
Outstanding Work Order	\$64.00 per property
Group Home Regulations/Renewals	\$70.00 per property
Any other requests not noted	\$65.00 per request
Registration Fees	\$120.00 per request

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FINANCE OFFICE: TAX AND WATER ENQUIRIES

Tax Certificates	\$70.00
Rush Tax Certificates (within 5 days)	N/A
New Owner Fee (land transactions)	\$33.00
New Owner Fee (water account)	\$33.00
NSF Fee	\$45.00
Information Requests	\$9.00
Water Certificates	\$40.00
Water Deposit (Tenants - Residential)	\$300.00
All water matters – please contact Joanne Mulder, (613) 342-8772, ext. 4455 or water@brockville.com	
All tax and property matters – please contact Alexandra Epp, (613) 342-8772, ext. 4428 or taxation@brockville.com	

FIRE DEPARTMENT

File Searches with respect to properties in the City of Brockville	\$83.00/property
Fire Inspection: Under 600 sq.m., not to exceed 2 hours	\$166.00
600-2000 sq.m., not to exceed 3 hours	\$249.00
Over 2000 sq.m., not to exceed 4 hours	\$332.00
Additional hours that apply will be charged at the rate of \$83.00/hr.	
Please contact Administrative Coordinator - Fire Prevention, (613) 498-1261, Ext. 2503	

CLERK

Encroachment Agreements	\$225.00 (including HST)
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