

DUTIES OF THE MAYOR

Duties and Responsibilities

The Municipal Act, 2001, S.O., c.25, Section 225, identifies the Mayors responsibilities as follows:

- To be the Head of the Municipal Council and to act as Chief Executive Officer of the Corporation;
- To preside over Council meetings;
- To provide leadership to the council;
- To represent the municipality at official functions; and
- To carry out the duties of the head of council under the Municipal Act or any other Act

Qualifications

The Municipal Act and the Municipal Elections Act define a person is qualified to be elected or to hold the Office of Mayor who is:

- The owner or tenant of land in the municipality
- The spouse of an owner or tenant of land in the municipality
- A Canadian citizen
- 18 years of age
- Not disqualified under any legislation

These qualifications must be maintained during the whole term of office.

Hours of Work

The Mayor is required to attend many social and Council-related functions and meetings during the evenings and on weekends.

The Mayor is required to attend and chair all regular and special meetings of Council and General Committee of Council.

In addition, appointments to other various statutory and non-statutory boards, commissions and committees of Council require regular attendance.

The Mayor is also serves as a member of County Council and is required to attend all regular and special meetings of County Council as well as any standing committees he/she may be appointed to.