

## **Boards and Committees**

Interested in becoming more involved in your community? Interested citizens are welcome to serve on various City of Brockville boards and committees.

### **Joining a Committee**

Vacancies on boards or committees are advertised in the Recorder and Times Newspaper and on the City of Brockville website. You can use the [Application Form](#) on this website or obtain the application form and detailed descriptions of the various boards and committees from the Clerk's Office at City Hall. The following boards and committees have citizen appointments:

**Note:** The Application Form requires the use of Adobe Acrobat version 7.0 or greater. Please go to the Adobe website to obtain a free version of its most up-to-date reader.

### **Brockville Airport Commission (4 year term)**

The Brockville Airport Commission was established by City Council for the purpose of organizing, maintaining and operating a field and facilities as an Airport. The Commission is responsible to review and terms of reference for the fixed base operator and any users of airport property and to ensure that the operation and property conforms to the regulations of the Department of Transport and the Ministry of Transportation and Communications. The Commission meets once per month.

### **Arena Advisory Committee (4 year term)**

The Arena Advisory Committee is responsible for providing advice and recommendations to the Director of Parks and Recreation for the efficient operation of the City's arena facilities. Members are responsible to become acquainted with the general operation of the facilities in order to consult with, advise, encourage and inform and support the groups and individuals interested in the arena facilities. The Committee meets a minimum of nine times per year.

### **Downtown Brockville (Term of Council)**

Brockville City Council has given the Downtown Business Improvement Area (DBIA) the authority for the improvement, beautification and maintenance of municipally owned lands, buildings and structures in a designated downtown business area. Committee members focus on issues relating to the DBIA. For more information, please call 613-345-3269.

### **Performing & Visual Arts Advisory Committee (4 year term)**

The Performing and Visual Arts Advisory Committee was established by City Council to advise on the operation and programming of the Brockville Arts Centre. The Committee provides advice and recommendations to the Director of Parks and Recreation respecting the efficient operation and maintenance of the Brockville Arts Centre, advise on the most appropriate cultural programming for the facility, and advise and recommend the scheduling of various performances and productions aimed at providing the citizens of Brockville, of all ages, with a broad exposure to the Performing and Visual Arts. The Committee meets once per month.

### **Brockville Cemetery Board (4 year term)**

The Brockville Cemetery Board was established by City Council to control and operate the Oakland General Protestant Cemetery on behalf of the City. This includes the setting of charges for lots and related cemetery services, expenditures of interest and other income from perpetual care fund investment, and to carry out the duties of the owner of a cemetery. The Cemetery Board meets once per month.

### **Heritage Brockville (Local Architectural Conservation Advisory Committee) (4 year term)**

The Heritage Brockville Committee was established by City Council to advise on the designation of properties of historic or architectural value or interest, taking into consideration the significance of the property in illustrating or interpreting our heritage. The Committee also makes recommendations to City Council areas within the City to be defined as Heritage Conservation Districts where such areas have a concentration of properties worthy of preservation. The Committee meets once per month.

### **Brockville Museum (4 year term)**

The Brockville Museum Board was established by City Council to operate a museum on the City's behalf. The Museum Board is responsible for the hours of operation of the museum, fees and admission charges, adoption of policies for rules respecting the use of the Museum and for the sale and distribution of objects and literature of historical significance or interest, and to encourage and develop volunteer groups to assist in the further development of museums and historical matters with the City. The Board meets once per month.

### **Brockville Public Library Board (4 year term)**

The Brockville Public Library Board was established by City Council with a mandate to provide a comprehensive and efficient public library service that reflects the community's unique needs. For more information, please call 613-342-3936.

## **Committee of Adjustment (4 year term)**

The Committee of Adjustment is a Committee appointed by City Council in accordance with the Planning Act. Employees of the City Planning Department assist the members where expedient and act as liaison between the Committee and the public. The Committee of Adjustment has been given powers under the Planning Act and by City Council to deal with minor variances to certain City By-laws, mainly the City's Zoning By-law, and to deal with land severances where a minor variance is required. The Committee meets once per month.

## **Property Standards Committee (4 year term)**

The Property Standards Committee is a Committee appointed by City Council in accordance with the Planning Act. The Property Standards Committee acts as an appeals body to owners or occupants of properties that have been charged under the Provincial Offences Act with respect to the City's Property Standards By-law.

## **Brockville Municipal Accessibility Advisory Committee (BMAAC) (4 year term)**

The Brockville Municipal Accessibility Advisory Committee (BMAAC) was created under the authority of the Ontarians with Disabilities Act, 2001. This Committee advises and assists the City of Brockville in promoting and facilitating a barrier-free community for citizens of all abilities (universal accessibility), including persons with disabilities. The majority of this committee is made of persons with or supporting persons with disabilities. The Committee meets once per month.

## **Brockville Police Services Board (4 year term of Council)**

The Brockville Police Services Board is required under the Police Services Act. City Council appoints one citizen to this Board. The Board oversees the provisions of the Municipal Police Services and sets policies respecting those services. The Board meets once per month.

## **Cataraqui Region Conservation Authority (CRCA) (4 year term)**

The Cataraqui Region Conservation Authority's jurisdiction is based on a watershed, an area of land drained by one stream or river. The CRCA is actually made up of ten watersheds, including the large Cataraqui and Gananoque river systems, as well as smaller systems like Wilton and Buells creeks. CRCA's board members are appointed by the municipalities that are within the CRCA's watershed. All appointments are made by the elected council of the municipality. The number of representatives per municipality is based on the population of the municipality, as set out in ***The Conservation Authorities Act***. Brockville appoints 2 members to the CRCA.