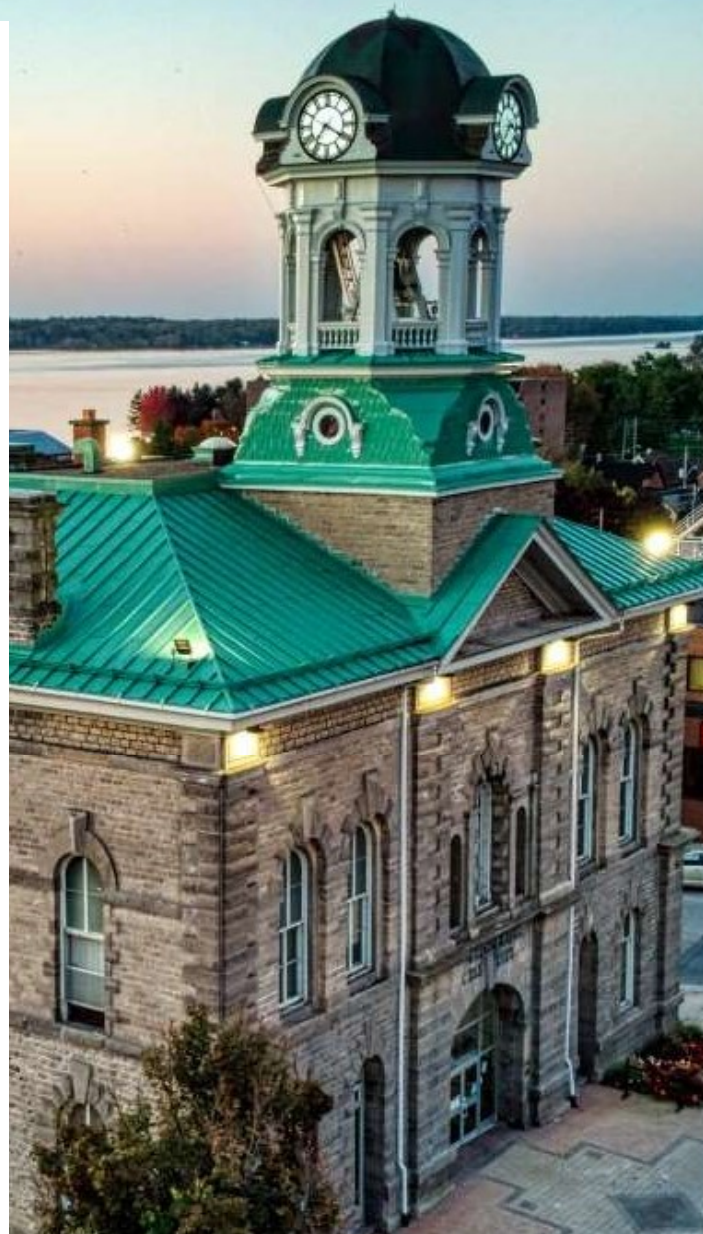


2023 Budget - Capital

JANUARY 13, 2023

CITY OF BROCKVILLE



2023 Capital Budget

As part of the annual budget process Council reviews, deliberates and approves the capital budget. The capital budget funds investments in infrastructure such as roads, storm sewers, facilities, and parks. This includes asset replacement as well as some asset maintenance.

The capital budget is developed by staff and based upon Council approved service levels and priorities. In preparing the capital budget staff reviews the status of outstanding capital projects to ensure that workplans can accommodate new projects. In the prioritization of projects for the new budget year, projects are discussed by senior staff as part of a comprehensive internal review of the capital budget.

Project Prioritization

When prioritizing projects, the following criteria is considered:

- Service levels – staff’s review considers the service levels that have been approved by Council and what is required to maintain them.
- Condition Assessments – Condition assessments are completed on assets to determine rehabilitation needs and ultimately the replacement of the asset. The condition of the asset is important to maintaining service levels. Service levels are also considered in the City’s asset management plan.
- Health & Safety – Staff must consider health and safety for both staff and the public to minimize both the risk of injury and the risk of litigation.
- Regulatory Requirements – The City has many regulations to follow such as O. Reg. 239/02: Minimum Maintenance Standards for Municipal Highways.

Project Costing

Staff work diligently to get the most value for taxpayers’ dollars. The City’s procurement policy ensures that efficiency and low costs are always considered. It also ensures that all goods and services are acquired in a competitive, fair, and open manner and that the process is effective and accountable. Across the board contingencies are not added to projected project costs. Staff work hard to balance current year quotes with anticipated subsequent years prices and strive to maximize every dollar spent. Staff also discuss certain projects with other municipalities to learn from their experiences and avoid unforeseen costs where possible.

Asset Management Plan (AMP)

O. Reg. 588/17, Asset Management Planning for Municipal Infrastructure, requires all municipalities to have an updated asset management plan. The regulation helps municipalities better understand what important services need to be supported over the long term, while identifying infrastructure challenges and opportunities, and finding innovative solutions. The key components of the asset management plan are:

- Infrastructure Asset Inventory
- Levels of Service
- Lifecycle Management and Financial Strategy

The City's asset management plan was last updated in 2016 and was required to be updated in 2022. The AMP will be updated in 2023. The AMP is required for grant applications and is intended to be the basis for capital budgets. The AMP is also an important tool when developing a long-term financial plan.

Ten-Year Capital Plan

Once the AMP is updated, a 10-year capital plan will be developed during 2023 and will be reported to Council prior to the start of the 2024 budget. Tied to the AMP, the 10-year capital plan can provide short- and long-term capital and financial requirements.

The 2023 Proposed Projects

The following are the proposed capital projects for 2023. There has been an extensive internal review of the 2023 capital plan.

Cultural Services

The Brockville Arts Centre



Brockville Arts Centre

- Lighting Project \$56,250
- Rplc. Wireless Mics & Receivers \$19,500
- Cylcorama \$10,500
- Rplc. Digital Film Projector (Yr 1 of 4) \$25,000
- Rplc. Stage Grid Operations \$10,000

The Brockville Museum



- Exterior Security Camera \$1,200
- Security Mag Locks \$9,000
- Security Exterior Stairwell \$8,000
- Painting-Exterior \$6,000
- Air Quality Assessment \$4,500
- Visitor Signage \$3,000
- Washroom Update \$3,000
- Lobby Reconfiguration \$8,000
- Collections Care \$20,000
- Collections Care Shelving \$10,000
- Collections Care UV Filters \$3,000

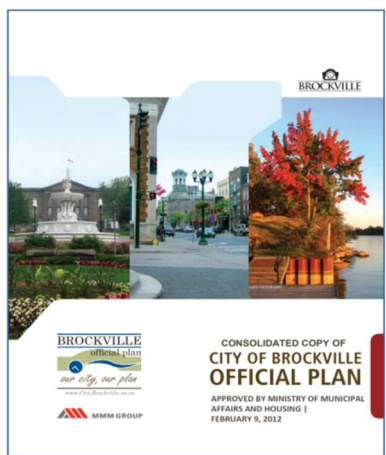
Economic and Development Services

Bylaw



- Electronic By-law Enforcement System \$12,000

Planning



- Zoning Bylaw Update (Yr 1 of 2) \$40,000

Finance and IT Services

Finance



- Rplc. Folding/Stuffing Machine \$18,811
- Rplc. Postage Machine \$8,064
- Rplc. Coin Counter/Wrapper \$6,800

IT Services



- Annual Computer Replacement Program \$30,000
- Rplc. Council iPad \$11,480
- Drone \$4,000
- Rplc. UPS Battery for Servers \$27,940
- Fibre to Arts Centre \$100,000
- Cyber Security Software \$50,000

Parking



- Rplc. Parking Signs \$5,680
- Rplc. Parking Meters \$14,590

Fire Department



- Rplc. Fire Hose \$9,750
- Rplc. Small Equipment \$25,000
- Next Gen911 (Yr 1 of 3) \$73,900
- Rplc. Servers \$75,000
- Rplc. Logger \$100,000
- Rplc. Ehydraulics (Jaws of Life) \$53,500
- IT Upgrades \$11,750
- Rplc. PPV Fan \$9,600
- Female Washroom \$19,000

Engineering and Infrastructure



- Sherwood St. Reconstruction \$1,218,463
- North Augusta Rd. Cold in Place \$750,000
- Excess Soils \$35,000
- Broadway Ave. Cost Sharing \$90,000
- Rplc. Plotter \$35,000
- Asphalt Concrete Paving Milling Program \$1,200,000

Operations

Facilities



- Roof-Fire Station 1 \$100,000
- Roof-Library Section 1 \$90,000
- Roof-St. Lawrence Park Campground Building \$17,000
- Rplc. HVAC unit GWMC \$110,000
- Rplc. HVAC unit City Hall Window units \$7,600
- GWMC Garage Floor Drain \$12,000
- Air Quality Testing \$22,000
- St. Lawrence Park Pavilion repair \$10,000
- Brockville Arts Centre Building Condition Assessment \$10,000

Cemetery



- Cemetery Management Software \$30,000
- Asphalt repair \$50,000
- Building Repairs & Upgrades \$8,200
- Rplc. Signs \$4,500
- Pet Cemetery Entrance \$25,000
- Ground Penetrating Sonar Machine \$18,000
- Rezoning & Surveying \$5,000
- Rplc. Unit#3603 '03 Ford Ranger \$31,560
- Rplc. Zero Turn Mower \$20,150

Public Works



- Rplc. Unit #1905 Plow Truck \$597,180
- Rplc. Unit #4415 Street Sweeper \$430,000
- Rplc. Unit #11310 Single Drum Roller \$13,000
- Rplc. Unit #03717 Road Saw \$7,000
- Rplc. Unit #22891 Utility/Sign Trailer \$14,000
- Rplc. Unit #11199 Stormwater Trailer \$19,000
- Rplc. Retroreflectometer \$20,000
- Design Salt Dome \$45,000

Fleet



- Rplc. Air Conditioning Machine \$19,500
- Rplc. Garage Air Compressor \$12,000

Transit



- Rplc. Transit Bus \$140,000
- Upgrade Transit Digital Payment System \$75,000

Airport



- Airport Fuel System Installation \$100,000
- Runway Crack Sealing \$23,000
- Taxiway/Runway Asphalt Repairs \$25,000
- Security Fences/Gates \$25,000

Pedestrian Vehicle Infrastructure



- Beecher/Ormond/Park-Bridge/Culvert Repairs \$247,390
- Rplc. Traffic Signal Cotroller \$130,000
- Structural Bridge Inspections \$15,000
- Traffic Calming Measures \$30,000

Parks



- Brock Trail-Rplc. Elm St. Bridge \$100,000
- Brock Trail-North Gorge pre-engineering \$15,000
- Brock Trail-Solar Lighting \$25,000
- Brock Trail-Fencing \$25,000

Parks Continued



- Reynolds Park-Record of Site Condition \$15,000
- Tunnel Bay-Rplc. Boardwalk Boards \$19,500
- Ernie Fox Quay-Rplc. Deck Boards \$12,500
- Rotary Outdoor Rink-Rplc. Damaged Boards/Glass \$17,500

Parks Continued



- Rplc. Park Benches \$16,000
- Rplc. Picnic Tables \$10,000
- Fulford Park Rplc. Ball Diamond Fence \$25,000
- Fulford Park Rplc. Bleachers \$32,000

Parks Continued



- John Knox Park-Rplc. Play Structure \$77,475
- Kensington Park-Rplc. Play Structure \$60,500
- Sophia St Park-Rplc Play Structure \$43,100
- Matthew Fraser Park-Rplc. Play Structure \$59,700
- Duke Street Park-Rplc. Play Structure \$38,200
- George St. Park Rplc. Play Structure \$40,200

Parks Continued



- St. Lawrence Park-Accessible Kayak Launch and Dock Replc. \$175,000
- Rplc. Litter Cans/Lids \$5,600
- Kings Landing Repairs \$25,000
- Reynolds Park Pavilion/Boardwalk \$100,000
- Memorial Park Field Drainage Repairs \$30,000
- Parks Forestry Truck \$200,000

Parks Continued



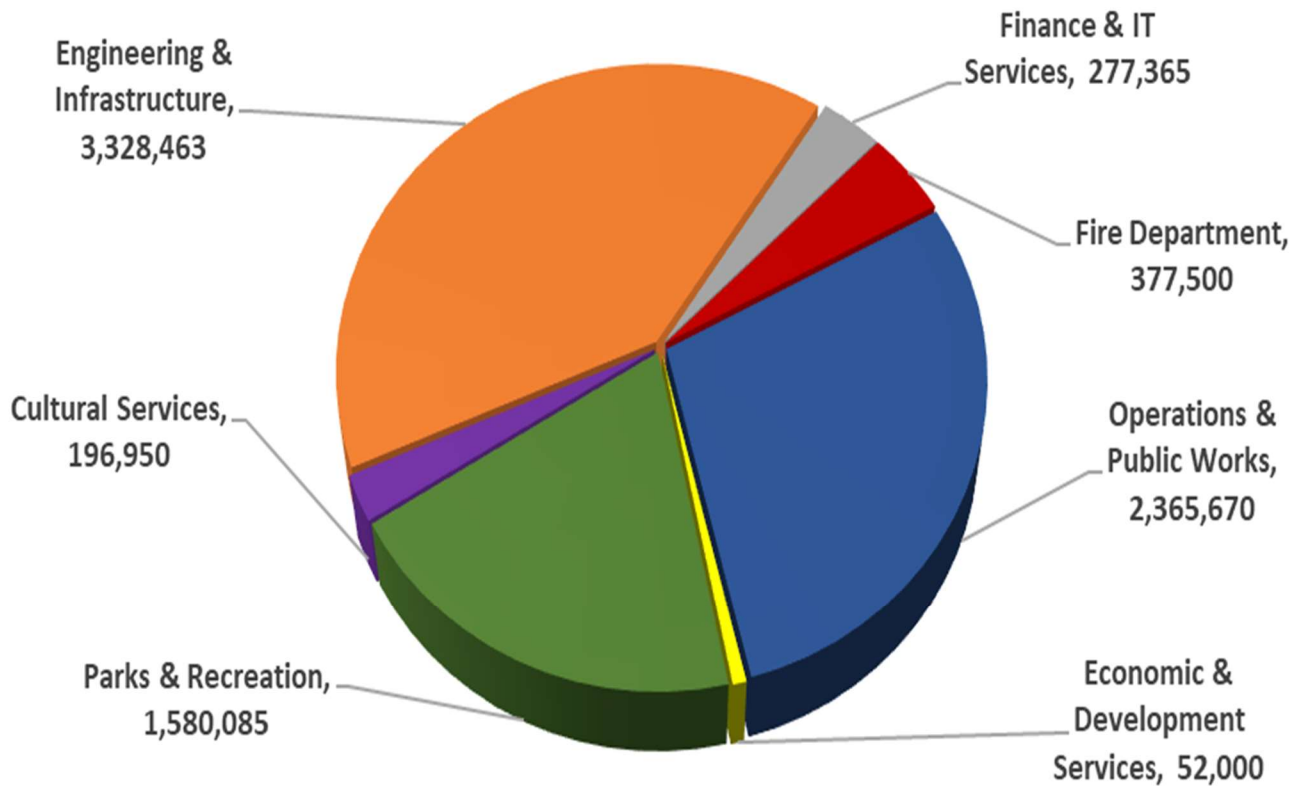
- Rplc. Unit #4713 Watercraft \$28,000
- Pole Saws \$2,400
- Rplc. Parks UTV. \$32,000
- Rplc. Unit #99 Mower \$135,000
- Sparrow Island-Rplc. Docks \$23,000

Funding

Funding by Department

The total proposed capital budget for 2023 is \$8,178,033, which is down 6.6% from 2022 capital budget of \$8,873,842. The following graph shows the breakdown of the capital budget by department. The highest amount, \$3.3 million, is applied to the Engineering and Infrastructure Department, which includes road projects. The least amount supporting the Economic and Development Services Department of \$52,000.

2023 Proposed Capital Budget by Department



Funding by Revenue Source

During the budget process staff review the total amount of cost for each project, as well as in the aggregate. Each project is reviewed and identified for grant eligibility. The level of reserves as well as grant funding opportunities are considered to maximize how taxpayer's dollars are spent. Though the 2023 capital budget is overall lower than the 2022 capital budget, the amount that will be attributed to the tax levy has increased.

Tax Levy

The amount on the tax levy is \$2.5 million, or 30.98% of the total capital budget, (2022 \$872,829 or 9.96%).

Canada Community Building Fund (CCBF)

The amount that will be funded by CCBF is \$2.5 million or 30.86%, (2022 \$2.3 million or 27.28%). With the allocation of these projects, the expected balance of the CCBF fund at the end of 2023 would be \$135,634.

Ontario Community Infrastructure Fund (OCIF)

The amount that will be funded by the OCIF fund for 2023 is \$1.2 million or 15.76%, (2022 \$1 million or 11.64%). The expected balance of the OCIF fund at the end of 2023 is expected to be \$311,400.

Debt

The amount that is proposed to be funded by debt is \$1.4 million or 17.88%, (2022 \$2.6 million or 30.36%).

Reserves

The amount that is proposed to be funded by reserves is \$25,551 or 0.31%, (2022 \$1.6 million or 18.65%). The main usage of reserves in 2022 was attributed to the arena design of \$1.2 million.

