



BROCKVILLE
CITY OF THE 1000 ISLANDS

**RESIDENTIAL / COMMERCIAL
CONVERSION / REHABILITATION GRANT
PROGRAM**

REGISTRATION OF INTENT

OFFICE USE ONLY:				
Application NO.:	Property Roll No.:	Property Class:	Approved: Yes <input type="checkbox"/> No <input type="checkbox"/>	File No.:

1. Ownership Information:

<i>Name of Property Owner:</i>		
<i>Address (include postal code):</i>		
<i>Telephone No.:</i>	<i>Fax No.:</i>	<i>Email:</i>

2. Applicant Information (If different from Owner):

<i>Name of Applicant:</i>		
<i>Status of Applicant (Tenant, Contractor):</i>		
<i>Address (include postal code):</i>		
<i>Telephone No.:</i>	<i>Fax No.:</i>	<i>Email:</i>

3. Municipal Address and Legal Description of subject property:

<i>Street/Civic Address:</i>	
<i>Lot Number(s):</i>	<i>Registered Plan Number:</i>
<i>Part Number(s):</i>	<i>Reference Plan Number:</i>
<i>Township Lot:</i>	<i>Concession Number:</i>

4. Is the subject property designated under the Ontario Heritage Act? Yes No

5. Description of proposed improvements: (include: reason for work and/or demolition, extent and nature of work, date of building construction, past uses, current uses, proposed uses etc.) Add additional pages if needed.

Include detailed drawings or renderings drawn to scale, illustrating the nature, extent, location and appearance of the work to be undertaken. Such renderings will show, where applicable:

- Details relating to interior renovations or remodeling, including Detailed drawings or renderings acceptable to the City's Planning Department drawn to scale, illustrating the nature, extent, location and appearance of the work to be undertaken. Including but not limited to: all interior modifications to be undertaken and updating or replacement of plumbing, heating system, electrical systems and fire suppression and monitoring systems. Include energy efficient ratings (Energy Star, Energuide or equivalent ratings) for all applicable installations
- Location and floor area within the building of proposed work

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Notes:

Personal information contained on this form and attached documents are collected pursuant to the *Freedom of Information and Protection of Privacy Act* and the *Federal Personal Information Protection and Electronic Documents Act*, and will be used for the purpose of processing your application. Questions should be directed to the City of Brockville, Clerks Office.

This registration of intent does not confer upon the applicant the right to commence property improvements which have not been approved at the time of application under the Planning Act or other regulatory control. The City of Brockville reserves the right, in its absolute and sole discretion, to approve, in part or in whole, any application for funding assistance, reject any or all such applications, seek clarification and additional information from applicants or their agents as required, and add to, adjust or terminate the programs of assistance as may be desirable from time to time.

Assessment for funding shall be awarded based on a point system, in the event that requests for funding exceed funds allowed.

Acceptance of this REGISTRATION OF INTENT is subject to the terms and conditions of the CIP - RESIDENTIAL / COMMERCIAL CONVERSION /REHABILITATION GRANT PROGRAM