

THE CORPORATION OF THE CITY OF BROCKVILLE
Bylaw Number 013-2026

Being a Bylaw to Establish General Fees and Service Charges

WHEREAS Part XII, Municipal Act, 2001, S.O. 2001, c. 25 as amended permits a municipality to pass bylaws imposing fees or charges for services and activities provided; and

WHEREAS the Planning Act R.S.O. 1990 Section 69 permits a municipality to establish a tariff of fees for the processing of applications made in respect of planning matters; and


WHEREAS the Building Code Act, 1992 Section 7 permits the Council of a municipality to pass bylaws to require the payment of fees on applications for and on the issuance of permits; and

WHEREAS it is deemed desirable to establish a schedule of fees and charges for certain municipal services; and

NOW THEREFORE The Council of The Corporation of The City of Brockville Enacts as Follows:

1. That the fees and charges for various municipal services be established as shown in Schedule A: Fees/Service Charges attached hereto, and outlined in the list following, are subject to all applicable federal and/or provincial taxes, unless otherwise indicated.
2. That fees for Review of Planning applications by the Cataraqui Region Conservation Authority Planning applications be their current fees be adopted by the City of Brockville and in addition to fees established in Schedule "A" shall be considered as being payable for processing of applications made in respect to planning matters.
3. That the fees established by this Bylaw shall come into effect on February 1, 2026.
4. That Schedule "A" shall be read with and forms part of this Bylaw.
5. That effective January 31, 2026, that Bylaw 093-2024 be repealed in its entirety.

Approved by Council on the 10th day of February 2026.
Deemed passed on the 13th day of February 2026.



Acting Mayor



Deputy City Clerk



2026 User Fees Effective February 1, 2026

City of Brockville 2026 User Fees

Clerk

Lottery Licence	2026 Rate
Bingo Licence (pooling hall)	2.00%
Bingo Licence (non-pooling)	2.00%
Nevada Licence	3.00%
Raffle Licence	3.00%
Catch the Ace Lottery	1.00%

Transient Trader Licence	2026 Rate
Transient Trader Licence (per day)	\$125.00
Transient Trader Licence (per 3 days)	\$315.00
Door to Door Sales (per day)	\$125.00
NEW Door to Door Sales (per additional application, per day)	\$25.00
Busker	\$25.00

City of Brockville 2026 User Fees

Clerk

Refreshment Cart Licence	2026 Rate
Municipal Property Licence	\$580.00
NEW Municipal Property Licence Renewal	\$400.00
Private Property Licence	\$235.00

Other Clerk Fees	2026 Rate
Encroachment agreements (including Harmonized Sales Tax)	\$300.00
Sidewalk Patio Application (including Harmonized Sales Tax)	\$100.00
Patio Licence Renewal (including Harmonized Sales Tax)	\$50.00
Death Registration	\$30.00

City of Brockville 2026 User Fees

Clerk

Marriage Licence	\$150.00
Wedding Ceremonies during business hours (including Harmonized Sales Tax)	\$375.00
Wedding Ceremonies outside of business hours (including Harmonized Sales Tax)	\$425.00
Witness for Wedding Ceremonies	\$25/witness

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Arts Centre

Convenience Fees	2026 Rate
Coat Check Fees	\$1.00
Phone-in Surcharge (Per Order)	\$2.00
General Seat Surcharge for tickets \$10.00 and over	\$5.00
General Seat Surcharge for tickets below \$10.00	\$2.00
On-Line Ticketing Fee, General Arts Centre Shows	\$3.00
Offsite Ticket Fee	\$2.00
Mailing fee, per piece of mail	\$5.00
Ticket Exchange fee, per ticket	\$3.00

Visual Arts Revenue	2026 Rate
Lobby Gallery Walls (per month)	\$0.00
Memberships	\$0.00

City of Brockville 2026 User Fees

Arts Centre

Facility Rental	2026 Rate
Performance Non-Profit base fee or 12% of gross sales, whichever is greater	\$750.00
Performance Non-Profit, non ticketed (no fee) community programming	\$425.00
Performance Non-Profit, 50% off rental rate for second performance or 12%, whichever is greater	\$375.00
Performance Commercial base fee or 12% of gross sales, whichever is greater	\$1,500.00
Performance Commercial, 50% off for second performance or 12% whichever is greater	\$750.00
Commercial Rehearsal (8 hours)	\$800.00
Commercial Rehearsal (4 hours)	\$400.00
Lobby (8 hours)	\$400.00
Musi Theatre Full Day (8 hours)	\$400.00
Musi Theatre Half Day (4 hours)	\$400.00
Rental for Dance Competition (per day)	\$9,000.00
City Commercial Rate (for City of Brockville residents & businesses)	\$1,150.00 vs 10% of gross ticket sales, whichever is greater.

City of Brockville 2026 User Fees

Arts Centre

Facility Rental	2026 Rate
Event Load-in (8 hour minimum day)	\$600.00

Production Charges	2026 Rate
Front of House Fee	\$200.00
Piano Rental (plus tuning at cost)	\$200.00
Fog or Haze Machine Rental (per day, per unit)	\$50.00
Fog or Haze Machine Rental (weekly max per unit)	\$200.00
NEW - Projector Rental (per day)	\$100.00
Arts Centre Crew, with a minimum 4 hour call (Not-For-Profit and Commercial)	\$27.50
Sound, Light or Lead Technician (per hour, per technician)	\$50.00
Not-For-Profit rate for Sound, Light or Lead Technician (per hour, per technician, 4 hour minimum for 8 hours a day, 40 hours a week)	\$40.00

City of Brockville 2026 User Fees

Arts Centre

Production Charges	2026 Rate
Not-For-Profit rate for Sound, Light or Lead Technician (per hour, per technician, beyond 8 hours a day or 40 hours	\$60.00
Merchandise Table \$50.00/table or 15% of gross sales, whichever is greater.	\$50.00

Box Office Fees	2026 Rate
Box Office Charge on gross ticket sales	3.50%
Event set-up in ticketing software & website with 1 complimentary e-blast	\$125.00
Additional e-blasts	\$75.00
Custom seating chart or scale (per hour)	\$40.00
Ticket Printing Fee (per ticket)	\$0.15
SOCAN/Entandem Fee on net ticket fees.	3.00%
Recovery Fee from all credit & debit transactions	4.00%

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Museum

General Admission	2026 Rate
General Admission	By donation

General Interest Programs	2026 Rate
Walking Tour (per person)	\$12.00
Private Walking Tour	\$80.00 or \$8.00 per person, whichever is greater
History Talk (FKA Talk and Tea)	\$5.31
History Talk Annual Pass	\$50.00
Adult Workshops or Event (per person)	\$10.00 to \$50.00
Speaking Engagement (Engagements outside of Brockville will have a mileage surcharge in addition to the flat rate)	\$50.00

City of Brockville 2026 User Fees

Museum

Senior's Programs	2026 Rate
Virtual Presentation	\$35.00
In-Person Presentation (Presentations outside of Brockville will have a mileage surcharge in addition to the flat rate)	\$40.00
Mini-Muse Rental	\$35.00

Group Tours	2026 Rate
On-Bus (per bus)	\$80.00
Self-Guided	\$50.00 or \$4.42 per person, whichever is greater
Group Lecture	\$50.00 or \$5.31 per person, whichever is greater

City of Brockville 2026 User Fees

Museum

Youth Programs	2026 Rate
In-Person	\$55.00 or \$4.00 to \$7.00 per person, whichever is greater

Surcharges (Cost Recovery)	2026 Rate
Staffing Surcharge (per hour)	\$30.00
Mileage	City rate

Museum Hall or Room Rental	2026 Rate
Meeting Room (up to 3 hours)	\$80.00
Meeting Room (3 to 7 hours)	\$150.00
Patio (per hour)	\$10.00
Patio and Lobby (per hour)	\$20.00
Carriage Hall (per hour)	\$250.00

City of Brockville 2026 User Fees

Museum

Museum Surcharges for Hall or Room Rental	2026 Rate
Staffing Surcharge (per hour, outside of regular business hours)	\$30/hour min. \$50
Table and Chair Rental (per hour)	\$10.00
Table and Chair Handling Fee	\$50.00
Kitchen Fee, number 1	\$10.00
Kitchen Fee, number 2	\$50.00
Coffee Service	\$50.00
Dish Rental, number 1	\$25.00
Tablecloth Rental (each)	\$8.00

Miscellaneous	2026 Rate
Non-Profit or Government Discount	20.00%
Genealogical Society Rent	Donation

City of Brockville 2026 User Fees

Museum

Research	2026 Rate
Research Request (per hour pro-rated)	\$30.00 (\$15.00 minimum)
In-person Research (per visit to maximum 2 hours)	\$10.00

Photocopies	2026 Rate
8.5" x 11" to 8.5" x 14" paper (black and white)	\$0.25 (per side)
8.5" x 11" paper to 8.5" x 14" paper (colour)	\$0.50 (per side)
11" x 17" paper (black and white)	\$0.50 (per side)
11" x 17" paper (colour)	\$1.00 (per side)
Digital scan, Portable Document Format, to 10 pages	\$0.25 (per page)

City of Brockville 2026 User Fees

Museum

Photograph and Document Reproduction	2026 Rate
Standard Image (per image, already scanned)	\$10.00
Custom Image (per image)	\$30.00
Digitization Fee (per item)	\$40.00 to \$80.00
Standard Document (per item, up to 5 pages)	\$10.00
Oversized Document (per item)	\$20.00

Publication	2026 Rate
Commercial Use (plus applicable reproduction fees)	\$50.00
Bulk publication, first 1000 copies	\$150.00
Bulk publication, every 1000 copies thereafter first copies	\$50.00
Website, non-profit	\$100.00
Website, commercial	\$250.00

City of Brockville 2026 User Fees

Museum

Gift Shop	2026 Rate
Brockville Voices II	\$26.00
Story of Brockville	Minimum \$10 Donation

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Engineering

Site Plan	2026 Rate
Site Plan review, less than 10 parking spaces	\$320.00
Site Plan review, greater than 10 parking spaces	\$530.00
Site Plan Review, greater than 50 parking spaces	\$1,050.00
Site Plan Review, greater than 100 parking spaces	\$1,600.00
Site Plan review for Commercial, Industrial, and Institutional	\$600.00
Site Plan, Stormwater Management Review	\$480.00
Site Plan, Stormwater Management Review (Each Resubmission)	\$240.00
Site Plan Review, Each Additional Resubmission	\$200.00
Site Plan Resubmission, less than 10 parking spaces	\$200.00
Site Plan Resubmission, greater than 10 parking spaces	\$265.00
Site Plan Resubmission, greater than 50 parking spaces	\$525.00
Site Plan Resubmission, greater than 100 parking spaces	\$800.00

City of Brockville 2026 User Fees

Engineering

Site Plan	2026 Rate
Minor change to Site Plan Control Agreement, Building	\$130.00
Minor change to Site Plan Control Agreement, minor site revisions	\$200.00
Minor change to Site Plan Control Agreement, intermediate revisions site revisions	\$400.00
Minor change to Site Plan Control Agreement, major site revisions	\$1,000.00
Site Plan, Request for final release of ISLOC	\$300.00

Subdivision	2026 Rate
Subdivision Review, Stormwater Management (per treatment system)	\$480.00
Subdivision Review, Stormwater Management (per treatment system) - per submission	\$250.00
Subdivision Review, less than 10 dwelling units	\$530.00
Subdivision Review, 10 to 20 dwelling units	\$1,080.00
Subdivision review, 20 to 30 dwelling units	\$1,600.00

City of Brockville 2026 User Fees

Engineering

Subdivision	2026 Rate
Subdivision review, 30 to 40 dwelling units	\$2,150.00
Subdivision review, 40 to 50 dwelling units	\$2,675.00
Subdivision review, over 50 dwelling units	\$3,200.00
Subdivision resubmission, less than 10 dwelling units	\$400.00
Subdivision resubmission, 10 to 20 dwelling units	\$540.00
Subdivision resubmission, 20 to 30 dwelling units	\$800.00
Subdivision resubmission, 30 to 40 dwelling units	\$1,100.00
Subdivision resubmission, 40 to 50 dwelling units	\$1,300.00
Subdivision resubmission, over 50 dwelling units	\$1,600.00
Subdivision inspection and Deficiency list, less than 10 dwelling units	\$500.00
Subdivision inspection or deficiency list, 10 to 20 dwelling units	\$750.00
Subdivision inspection or deficiency list, 20 to 30 dwelling units	\$1,000.00
Subdivision inspection or deficiency list, 30 to 40 dwelling units	\$1,500.00

City of Brockville 2026 User Fees

Engineering

Subdivision	2026 Rate
Subdivision inspection or deficiency list, 40 to 50 dwelling units	\$2,000.00
Subdivision inspection or deficiency list, over 50 dwelling units	\$2,500.00
Review Revised Master Grading Plan	\$300.00
Request for final release of ISLOC	\$300.00
Subdivision Construction Fee for Engineering Support, less than 10 dwelling units	\$1,000.00
Subdivision Construction Fee for Engineering Support, 10 to 20 dwelling units	\$2,000.00
Subdivision Construction Fee for Engineering Support, 20 to 30 dwelling units	\$3,000.00
Subdivision Construction Fee for Engineering Support, 30 to 40 dwelling units	\$4,000.00
Subdivision Construction Fee for Engineering Support, 40 to 50 dwelling units	\$6,000.00
Subdivision Construction Fee for Engineering Support, over 50 units	\$7,000.00

City of Brockville 2026 User Fees

Engineering

Other Engineering	2026 Rate
Printing Fees	\$25.00
Consolidated Linear Infrastructure, Environmental Compliance Approval Sanitary Sewer Review	\$1,300.00
Consolidated Linear Infrastructure, Environmental Compliance Approval Storm Sewer Review	\$1,300.00
Ministry of Environment, Conservation and Parks Form 1, Watermain Design Review	\$1,300.00
Lot grading review, resubmissions (Each Submission)	\$250.00
Lot Grading Deferral	\$5,000.00
Municipal Consent Agreement (Utility Company)	\$1,500.00
Municipal Consent	\$210.00

Excavation Permits	2026 Rate
Permit fee	\$200.00
Permit extension for unfinished restorations	\$200.00
Reinspection fee	\$250.00

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Solid Waste

All Solid Waste Fees are Tax Exempt.

Tag Fees	2026 Rate
Bag Tag Fees	\$3.00

Tag Fees	2026 Rate
Large Item Tag Fees	\$10.00

Compost Sales	2026 Rate
Car, Pick-up, Van, or Trailer	\$30.00
Car, Pick-up, Van, with Trailer	\$50.00
Single Axel Dump Truck	\$270.00
Double Axel Dump Truck	\$540.00

City of Brockville 2026 User Fees

Solid Waste

All Solid Waste Fees are Tax Exempt.

Brush Removal	2026 Rate
Car	\$4.00
Truck or Trailer less than 10 feet long	\$8.00
Car and Trailer less than 10 feet long	\$10.00
Truck and Trailer less than 10 feet long	\$15.00
Trailer greater than 10 feet and or Tandem Axel	\$25.00

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Geographic Information System

Geographic Information System	2026 Rate
Data release and Geographic Information System related work for external agencies (per hour)	\$73.10

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Corporate Finance

Corporate Finance	2026 Rate
Damages to City Property Cost Recovery	100% cost recovery
Administration Fee for Damages to City Property Recovery	2% of Cost Recovery or \$50, whichever is higher

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Finance

Finance Administration	2026 Rate
Tax Certificate	\$70.00
Administration Charge for tax accounts	\$35.00
Returned cheques	\$45.00
Transfers from water or accounts receivable to the tax roll	\$30.00
Tax Bill Reprint	\$15.00
Computerized hard copies of Account or confirmation letter by owner	\$10.20
Commissioner of Oaths fee (including Harmonized Sales Tax)	\$30.60
Commissioner of Oaths fee, Pension Forms (including Harmonized Sales Tax)	\$5.36
Travel Letter (including Harmonized Sales Tax)	\$20.91
Mortgage Company Overpayments or incorrect Account Refunds	\$30.60
Collection Letters for 2 nd and 3 rd year arrears calculations	\$8.50

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Parking

All parking fees include harmonized sales tax.

Market Street West, Water Street Parking	2026 Rate
One month	\$63.00
Three months	\$189.00
Six months	\$378.00
One year	\$756.00

Home Street, George Street, Reynolds Park (summer only), Buell Street, John Street Parking	2026 Rate
One month	\$58.00
Three months	\$174.00
Six months	\$348.00
One year	\$696.00

City of Brockville 2026 User Fees

Parking

All parking fees include harmonized sales tax.

Other Parking Fees	2026 Rate
Parking Lot Meters (per hour)	\$1.50
Street Meter Fees (per hour)	\$1.00
Meter Bag Rentals (per day)	\$12.00
Administration fee for refunds of parking passes	\$15.00

Boat Ramp Fees	2026 Rate
Per day (until 11:00 pm)	\$12.00
24 hours	\$24.00
Season	\$315.00

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Finance, Water

Water Administration	2026 Rate
Water Shut Off and Turn On at the House	\$75.00
Water Shut Off and Turn On at the Curb	\$95.00
Water Bill re-prints	\$15.00
Account Administration Fee	\$35.00
Tenant Security Deposit, Residential	\$300.00
Tenant Security Deposit, Commercial and Industrial	Based on historic consumption
Water Arrears Certificates	\$40.00

Replacement Meter	2026 Rate
5/8" meter	Meter Encoder Receiver Transmitter purchase price
Larger than 5/8" meter	Meter Encoder Receiver Transmitter purchase price

City of Brockville 2026 User Fees

Finance, Water

Elizabethtown Customers	2026 Rate
Charged the same rates as City Fees	

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Cemetery

Interment Rights	2026 Rate
Burial Plots, North Side	\$1,140.00
Burial Plots, South Side	\$1,530.00
Burial Plots, Child	\$306.00
Cremation Plots, North Side	\$612.00
Cremation Plots, South Side	\$780.00
Columbarium A (Oakland Protestant Cemetery Section 35), Single	\$1,390.17
Columbarium A (Oakland Protestant Cemetery Section 35), Double	\$2,601.00
Columbarium B (Oakland Protestant Cemetery Section 12), Single	\$1,732.70
Columbarium B (Oakland Protestant Cemetery Section 12), Double	\$3,119.50
Columbarium C (Oakland Protestant Cemetery Section 12), Single	\$1,732.70
Columbarium C (Oakland Protestant Cemetery Section 12), Double	\$3,119.50

City of Brockville 2026 User Fees

Cemetery

Care and Maintenance	2026 Rate
Burial Plots, North Side	\$760.00
Burial Plots, South Side	\$1,020.00
Burial Plots, Child	\$204.00
Cremation Plots, North Side	\$408.00
Cremation Plots, South Side	\$520.00
Columbarium A (Oakland Protestant Cemetery Section 35), Single	\$245.33
Columbarium A (Oakland Protestant Cemetery Section 35), Double (Sold Out)	\$459.00
Columbarium B (Oakland Protestant Cemetery Section 12), Single	\$305.70
Columbarium B (Oakland Protestant Cemetery Section 12), Double	\$550.50
Columbarium C (Oakland Protestant Cemetery Section 12), Single	\$305.70
Columbarium C (Oakland Protestant Cemetery Section 12), Double	\$550.50

Columbarium Lettering	2026 Rate
Single Niche, Oakland Protestant Cemetery Section 35, and Section 12	\$300.00

City of Brockville 2026 User Fees

Cemetery

Columbarium Lettering	2026 Rate
Double Niche, Oakland Protestant Cemetery Section 35, and Section 12	\$475.00
Additional Engraving (including final date)	\$250.00

Scattering Rights	2026 Rate
Care and Maintenance	\$30.00

Casket Interment	2026 Rate
Monday to Friday (9:00 am to 3:00 pm)	\$1,300.00

Cremation Interment in Ground (per cremation urn)	2026 Rate
Monday to Friday (9:00 am to 3:00 pm)	\$650.00

City of Brockville 2026 User Fees

Cemetery

Cremation Interment in Columbarium (per cremation urn)	2026 Rate
Monday to Friday (9:00 am to 3:00 pm)	\$550.00

Infant Interment	2026 Rate
Child Burial (3 - 10 years old)	\$550.00
Infant Burial (up to 2 years old, including stillborn)	\$30.00
Winter Surcharge - In-ground Cremation (November 1 st to April 30 th)	\$367.50
Winter Surcharge - Casket (November 1 st to April 30 th)	\$525.00
Monday to Friday - After 3:00 pm	\$300.00
Saturday Morning - 9:00 am to 11:50 am	\$450.00
Saturday Afternoon - 12:00 pm to 3:00 pm	\$600.00
Sunday Morning - 9:00 am to 11:59 am	\$750.00
Sunday Afternoon - 12:00 pm to 3:00 pm	\$900.00
Scattering of Cremated Remains, only permitted within Oakland Protestant Scattering Garden	\$30.00

Assisted Services and Veteran, Casket Burial Plot, and Interment	2026 Rate
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City of Brockville 2026 User Fees

Cemetery

Lot Interment Rights (including opening and closing)	\$690.26
Care and Maintenance	\$460.18

Assisted Services and Veteran, Cremation Burial Plot, and Interment	2026 Rate
Lot Interment Rights (including opening and closing)	\$265.49
Care and Maintenance	\$176.99

Foundation Fees	2026 Rate
Installation of a Monument Foundation - per square inch	\$1.35
Foundation removal	\$2.55

Disinterment (includes Cemetery personnel and equipment usage only)	2026 Rate
Casketed remains (adult), with vault or outer container	\$3,250.00
Casketed remains (child or infant), with vault or outer container	\$1,250.00

Disinterment (includes Cemetery personnel and equipment usage only)	2026 Rate
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City of Brockville 2026 User Fees

Cemetery

Cremated remains (in-ground burial), with vault or outer container	\$1,250.00
Cremated remains (Niche)	\$600.00

Additional Charges for Interment	2026 Rate
Extra Depth Burial for extra depth burials that were purchased prior to January 1, 2021	\$1,300.00
Winter Storage of Casketed Remains/per month. Minimum storage fee 1 month.	\$250.00
Cemetery Personnel acting as Pall Bearers (Per staff member)	\$92.00
Entombment of Casketed Remains - Mausoleum or Crypt	\$1,300.00
Entombment of Cremated Remains - Mausoleum or Crypt	\$650.00

Memorialization Care and Maintenance	2026 Rate
Flat ground level marker, less than 173 square inches	\$0.00
Flat ground level marker, greater than 173 square inches	\$100.00

Memorialization Care and Maintenance	2026 Rate
Marker or monument, less than 4 feet tall	\$200.00

City of Brockville 2026 User Fees

Cemetery

Marker or monument, greater than 4 feet tall	\$400.00
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Monuments and Markers, Setting and Re-Setting Fees	2026 Rate
Installation of a Flat Marker - charged per square inch. (Subject to approval of Cemetery Operator)	\$0.33
Reset marker to accommodate interment - charged per square inch	\$0.33

Maintenance Services Beyond Care and Maintenance Standard	2026 Rate
Site mark outs charged per burial site or installation site for a marker, monument, or other memorialization items. Includes one Cemetery Staff and necessary equipment. Cost of re-survey or additional equipment is extra (per	\$33.00
Re-seeding of a single grave (beyond Care and Maintenance requirements)	\$153.00
Removal of shrub or tree (up to 36 inches tall)	\$127.50

City of Brockville 2026 User Fees

Cemetery

Cemetery Administration	2026 Rate
Transfer of Interment Rights (Current or Descendants of Interment Rights Holders)	\$250.00
Genealogical Searches (Fee charged per hour of Staff time required.)	\$43.00
Amend Cemetery Records, including updating personal information and Re-Issue of Certificate of Interment Rights	\$75.00
Duplicate or Re-Issue of Certificate of Interment Rights	\$50.00

St. Francis Xavier Overtime	2026 Rate
Installation of Monument Foundation/Install a Flat Marker - per square inch for both fees	\$1.35/\$0.33
Staff Fees Standard Time - per hour (billed to St. Francis Xavier Cemetery Board)	\$33.50 - 1 Grounds Staff, \$66.00 - 1 Grounds Staff + Truck/UTV, \$81.00 - 1 Grounds Staff + Tractor, \$44.30 - 1 Admin Staff, \$32.50 - Truck/RTV, \$37.50 - Mower, \$47.50 - Tractor
Staff Fees for Overtime (1.5 x) - per hour (billed to St. Francis Xavier Cemetery Board)	\$50.25 - 1 Grounds Staff, \$82.75 - 1 Grounds Staff + Truck/UTV, \$97.75 - 1 Grounds Staff + Tractor, \$66.45 - 1 Admin Staff, \$32.50 - Mower, \$47.50 - Tractor

City of Brockville 2026 User Fees

Cemetery

St. Francis Xavier Overtime	2026 Rate
Staff Fees for Overtime (2x) - per hour (billed to St. Francis Xavier Cemetery Board)	\$67.00 - 1 Grounds Staff, \$99.50 - 1 Grounds Staff + Truck/UTV, \$114.50 - 1 Grounds Staff + Tractor, \$88.60 - 1 Admin Staff, \$32.50 - Truck/RTV, \$37.50 - Mower, \$47.50 - Tractor

Gilmour Memorial Chapel	2026 Rate
Rental (2 hour minimum) Includes basic cleaning.	\$400.00
Rental (per hour over the 2 hour minimum)	\$185.00
Insurance Fee - charged per day	\$5.00

Memorial Program Fees	2026 Rate
Memorial tree (type subject to City of Brockville Tree Bylaw). Location of tree to be determined by Cemetery Staff. All trees planted between 2023 and 2033 will be areas where trees have been removed. Includes 40% (\$600.00) Care and Maintenance contribution.	\$1,550.00

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Fire Department

"MTO Fire Response Highway Dependent Rate" means the rates issued in the fourth quarter of each year by the Ministry of Transportation (MTO) for use by municipal fire services which rate shall be posted by 31st December of each year to be applied in the following calendar year

Fire Department Administration	2026 Rate
Fire Report Fees	\$96.41
Inspection Report Copies	\$96.41
File Search	\$96.41
Costs incurred by the fire department related to activities undertaken associated with the application of the Fire Protection and Prevention Act 1997 Section 21 (2)(b) whereby the inspector causes the land of premises to be closed immediately and persons on the premises to be removed.	Cost

Fire Prevention Inspection	2026 Rate
Under 600 square metres, not to exceed 2 hours	\$196.76
600 to 2000 square metres, not to exceed 3 hours	\$289.17
Over 2000 square metres, not to exceed 4 hours	\$385.52

City of Brockville 2026 User Fees

Fire Department

Fire Prevention Inspection	2026 Rate
Additional hourly rate (when standard times are exceeded)	\$96.41
Occupant Load Determination or Recalculation	\$96.41

License and Compliance Inspections	2026 Rate
Compliance Letter, Liquor Licence Board of Ontario Inspection, Special Occasion Permit Inspection (per hour rate)	\$96.41
Licensed Day Care Inspection	\$96.41
Outdoor Fireplace Inspection or Permit	\$61.44

Non-Emergency Response	2026 Rate
Smoke or Carbon Monoxide Alarms, including installation	100% Cost Recovery

City of Brockville 2026 User Fees

Fire Department

Emergency Response	2026 Rate
Cost to secure vacant building	100% Cost Recovery
Motor vehicle collision involving non-residents on municipal controlled lands or highways.	MTO Rate
Full cost recovery of all third-party services contracted to determine cause, suppress, or extinguish, preserve property, prevent spread, clean up or otherwise mitigate an	100% Cost Recovery

False Alarm Response	2026 Rate
Non notification of work on fire alarm system	\$291.43
First false alarm in fiscal year	Warning Letter
Second false alarm in fiscal year	Warning Letter
Third false alarm in fiscal year	Current Ministry of Transportation Rate
Additional offences in fiscal year	Current Ministry of Transportation Rate

City of Brockville 2026 User Fees

Fire Department

Facility Use	2026 Rate
Tower Use Per Day	\$406.41
Self-Contained Breathing Apparatus Bottle Refill	\$10.44
Extinguisher Training	\$191.61
Confined Space Facility (per day)	\$325.88

User Fees for St. Lawrence College	2026 Rate
Building and Training Room	\$217.25
Pumper	\$589.88
Aerial or Ladder truck	\$1,086.26
Self-Contained Breathing Apparatus Bottle Refill	\$8.67

City of Brockville 2026 User Fees

Fire Department

Third Party Agreements	2026 Rate
Indemnification Technology, Fire Marque (2)	Current Ministry of Transportation Rate per apparatus and personnel per hour plus any additional costs to the Brockville Fire Department, or City of Brockville for each response
Alarm Monitoring	\$155.63

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Animal Control

Animal Control Licenses are exempt from Goods and Services Tax and Harmonized Sales Tax.

Not Spayed or Neutered	2026 Rate
Each Male or Female Dog not spayed or neutered	\$58.00
Senior Citizen Rate Dog not spayed or neutered	\$40.75
Each Male or Female Dog not spayed or neutered, microchipped	\$29.00
Senior Citizen Rate Dog not spayed or neutered, microchipped	\$20.25

Spayed or Neutered	2026 Rate
Each Male or Female Dog spayed or neutered	\$34.00
Senior Citizen Rate Dog spayed or neutered	\$24.75
Dog spayed or neutered, microchipped	\$17.00
Senior Citizen Rate Dog spayed or neutered, microchipped	\$12.25

City of Brockville 2026 User Fees

Animal Control

Animal Control Licenses are exempt from Goods and Services Tax and Harmonized Sales Tax.

Other Animal Control	2026 Rate
Voluntary Cat Licenses	\$18.00
Replacement lost dog tags	\$6.25
Service Dog License	\$0.00

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Planning Administration

Official Plan and Zoning Bylaw Amendments	2026 Rate
Fees for applications	\$3,100.00
Official Plan	\$3,100.00
Concurrent applications (Official Plan and Zoning Amendments)	\$4,600.00
Appeal (deposit)	\$2,100.00
Removal of Holding symbol	\$550.00
Extension of Temporary Use	\$1,995.00
Copies of Official Plan and Zoning Bylaws	\$90.00
Zoning Map	\$45.00
Modifications to an Application for Official Plan or Zoning Bylaw Amendment requiring a second or subsequent public meeting	\$830.00

Community Improvement Plan Amendments	2026 Rate
Fees for application	\$1,500.00

City of Brockville 2026 User Fees

Planning Administration

Processing Cash In Lieu of Parking Agreements	2026 Rate
Section 40 Cash in Lieu of Parking	\$725.00
Registration Fee for Section 40 Cash in Lieu of Parking (Refundable if registered by applicant)	\$140.00

Site Plan Control Submissions	2026 Rate
Parking lots only	\$614.00
All other Site Plan Control Applications (maximum of \$3,400.00)	\$1,236.00 plus \$65.00 per dwelling unit or \$0.65 per square metre
Reactivation of application	\$1,208.00
Approval of Minor Change	\$225.00
Amendment to Site Plan Control Agreement	\$375.00
Registration Fee for Amendment to Site Plan Control Agreement (Refundable if registered by applicant)	\$140.00

City of Brockville 2026 User Fees

Planning Administration

Subdivision and Condominium Approvals	2026 Rate
Subdivision applications	\$4,525.00 plus \$95.00 per lot; \$305.00 per block
Registration Fee for Subdivision applications (Refundable if registered by applicant)	\$140.00
Appeal (deposit)	\$2,100.00
Condominium applications and conversions	\$4,500.00
Registration Fee for Condominium applications and conversions (Refundable if registered by applicant)	\$140.00
Exemptions from Planning Act Approval, Condominiums	\$2,105.00
Amendment to Subdivision or Condominium Agreement	\$662.00
Registration Fee for Amendment to Subdivision or Condominium Agreement (Refundable if registered by applicant)	\$140.00
Modifications to an Application for Subdivision requiring a second or subsequent public meeting	\$895.00
Extension of Draft Plan Approval	\$515.00
Amendment to Draft Plan Conditions, Red Line Changes	\$662.50
Lot releases, Subdivision Agreements	\$158.00
Registration Fee for Lot releases, Subdivision Agreements (Refundable if registered by applicant)	\$140.00

City of Brockville 2026 User Fees

Planning Administration

Subdivision and Condominium Approvals	2026 Rate
Removal of Part Lot Control	\$609.75
Registration Fee Removal of Part Lot Control (Refundable if registered by applicant)	\$140.00
Deeming of a Plan of Subdivision or part thereof	\$663.00
Registration Fee for Deeming of a Plan of Subdivision or part thereof (Refundable if registered by applicant)	\$140.00
Development Charge Deferral Agreements	\$274.00 plus \$31.50 per lot or unit
Registration Fee for Development Charge Deferral Agreements (Refundable if registered by applicant)	\$140.00
Lot Releases, Development Charge Deferral Agreements	\$157.50
Registration Fee for Lot Releases, Development Charge Deferral Agreements (Refundable if registered by applicant)	\$140.00
Certificate of Validation	\$490.00
Registration Fee for Certificate of Validation (Refundable if registered by applicant)	\$140.00
Section 51 Servicing and Development	\$1,400.00
Registration Fee for Section 51 Servicing and Development (Refundable if registered by applicant)	\$140.00

City of Brockville 2026 User Fees

Planning Administration

Amendments to City Sign Bylaw	2026 Rate
Amendments to City Sign Bylaw	\$800.00

Planning Information	2026 Rate
Confirmation of Zoning Bylaw and, or Official Plan (no location survey)	\$78.50
Confirmation of Zoning Bylaw and, or Official Plan (with location survey)	\$89.00
Confirmation of status of any agreement (fee agreement)	\$168.00
Confirmation of Zoning Bylaw and, or Official Plan (within (5) business days)	\$100.00

Planning Information	2026 Rate
Any other request not noted above	\$80.00
Driveway/Driveway Expansion Letter	\$80.00

Group Home Regulations and Renewals	2026 Rate
Group Home Regulations and Renewals	\$84.00

City of Brockville 2026 User Fees

Planning Administration

Request for Exemption to Noise Bylaw	2026 Rate
Single Day Event or Activity (circulation not required)	\$74.00
Single Day Event or Activity (circulation required)	\$179.00

Request for Exemption to Noise Bylaw	2026 Rate
Multiple Day Event or Activity not exceeding 3 months (circulation not required)	\$105.00
Multiple Day Event or Activity not exceeding 3 months (circulation required)	\$180.00
Multiple Day Event or Activity, exceeding 3 months	\$280.00
Appeal to Refusal to Grant Exemption	\$140.00

Refreshment Vehicle	2026 Rate
Refreshment Vehicle-first year	\$750.00
Refreshment Vehicle -subsequent years	\$600.00

City of Brockville 2026 User Fees

Committee Of Adjustment

All Planning Fees are Tax Exempt.

Committee Of Adjustment	2026 Rate
Minor Variance	\$895.00
Consent	\$895.00
Concurrent Applications for Consent and Minor Variance	\$1,420.00
Modifications to an Application for Consent or Minor Variance requiring a second or subsequent public meeting	\$510.00
Request to Change Conditions of Provisional Consent	\$285.00

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees Airport

Landing	2026 Rate
Tie Downs (Per Night)	\$12.00
NEW - Tie Downs (Per Month)	\$100.00

Fuel Markups	2026 Rate
Jet A1 (Per Litre)	\$0.75
Resident 100 Low Lead (Per Litre)	\$0.25
Transient 100 Low Lead (Per Litre)	\$0.47

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Arenas

Ice Time Classification

Non-Prime time Ice, All Arenas

Monday to Friday (7:00 am to 5:00 pm)

Every day (11:30 pm to 7:00 am)

Prime time Ice, All Arenas

Monday to Friday (5:00 pm to 11:00 pm)

Saturday and Sunday (7:00 am to 11:00 pm)

All Arenas Public Skating Fees	2026 Rate
Public Skating (Adult, Parent and Tot)	\$2.50

Memorial Centre Fees	2026 Rate
Youth Prime time rate (per hour)	\$188.25
Adult Prime time rate (per hour)	\$248.25
Non-Prime time rate (per Hour)	\$141.00

City of Brockville 2026 User Fees

Arenas

Ice Time Classification

Non-Prime time Ice, All Arenas

Monday to Friday (7:00 am to 5:00 pm)

Every day (11:30 pm to 7:00 am)

Prime time Ice, All Arenas

Monday to Friday (5:00 pm to 11:00 pm)

Saturday and Sunday (7:00 am to 11:00 pm)

Youth Arena Fees	2026 Rate
Youth Prime time rate (per hour)	\$173.75
Adult Prime time rate (per hour)	\$237.25
Non-Prime time rate (per hour)	\$141.00
Unsold Prime time rate (per hour)	\$117.00

Non-Resident User Fee	2026 Rate
Non-resident user annual payment for all ice rates effective August 1	\$177.50

City of Brockville 2026 User Fees

Arenas

Ice Time Classification

Non-Prime time Ice, All Arenas

Monday to Friday (7:00 am to 5:00 pm)

Every day (11:30 pm to 7:00 am)

Prime time Ice, All Arenas

Monday to Friday (5:00 pm to 11:00 pm)

Saturday and Sunday (7:00 am to 11:00 pm)

Arena Slab and Hall Rental Rates	2026 Rate
Rates are per day (10 hours). Hourly rentals will be pro-rated; costs for additional set-up and tear down requests will apply.	\$0.00
Arena Concrete Slab (Indoor sports and Activities) (per hour)	\$88.00
Multicultural Festival	\$0.00
TIKO Dog Show	\$0.00
Memorial Centre Hall Room Rental, no set up	\$144.00
Memorial Centre Hall Room Rental, chairs only	\$208.50
Memorial Centre Hall Room Rental, chairs, and tables	\$469.25
Memorial Centre Hall Room Rental, chairs, tables, and kitchen	\$830.25
Youth Arena Hall Room Rental, no setup	\$111.50

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Parks

Baseball/Softball Fields	2026 Rate
Per Game/Practice (Youth)	\$16.50
Per Game/Practice (Adult)	\$22.00
Tournament - 1/2 day 5 hrs (Youth)	\$71.25
Tournament - Full Day 10 hrs (Youth)	\$142.50
Tournament - 1/2 day 5 hrs (Adult)	\$95.00
Tournament - Full Day 10 hrs (Adult)	\$190.00
Lighting Fee per game	\$14.25
Non-Resident User Fee Per Season (Youth/Adult)	\$21.50

Soccer / Rugby Fields	2026 Rate
Per Game/Practice (Youth)	\$16.50
Per Game/Practice (Adult)	\$22.25
Tournament - 1/2 day 5 hrs (Youth)	\$71.25
Tournament - Full Day 10 hrs (Youth)	\$142.50

City of Brockville 2026 User Fees

Parks

Soccer / Rugby Fields	2026 Rate
Tournament - 1/2 day 5 hrs (Adult)	\$95.00
Tournament - Full day 10 hrs (Adult)	\$190.00
Lighting Fee	\$15.00
Non-Resident User Fee Per Season (Youth/Adult)	\$22.00

St. Lawrence Park	2026 Rate
Powered Camp Sites - Per Day	\$53.50
Powered Camp Sites - Per Week	\$332.00
Non-Powered Camp Sites - Per Day	\$46.00
Non-Powered Camp Sites - Per Week	\$258.25
Non-Powered (Tent) Camp Sites - Per Day	\$17.25
Senior Discount	10%

City of Brockville 2026 User Fees

Parks

Canoes and Kayaks	2026 Rate
Day Use	\$9.00
Seasonal Day Use (Islands) Beaching Pass	\$70.00
NEW - Seasonal Storage at SLP	\$250.00

Dive Charter	2026 Rate
Seasonal Docking (per foot)	\$100.00
Pickup and or Drop off Seasonal (per foot)	\$43.00

Island Camping	2026 Rate
Daily Camping (including dock)	\$46.00
Booking Admin Fee (per booking)	\$1.50
Seasonal Camping, non-resident (including dock)	\$1,743.00
Seasonal Camping, resident (including dock)	\$1,535.00

City of Brockville 2026 User Fees

Parks

Island Mooring	2026 Rate
Seasonal Island Mooring Pass (per foot, day and overnight use)	\$15.25
Seasonal Island Day Use Pass (per foot, day use only)	\$9.00
Day Use (per foot)	\$1.85
Day and Overnight Use (per foot)	\$2.10
Kayak Paddle in and out	\$24.50
Booking Admin Fee (per booking)	\$1.50

Tunnel Bay and Ernie Fox Quay Harbour, Seasonal	2026 Rate
Deposit for NEXT season (November) Seasonal Boat Slips	\$500.00
Deposit for NEXT season (November) Seasonal PWC	\$100.00
Seasonal Docking (May 15th to October 15th, per foot)	\$84.25
Modifier for High Power Slips (2 x 30 amps, per foot in 2024)	\$400.00

City of Brockville 2026 User Fees

Parks

Tunnel Bay and Ernie Fox Quay Harbour, Transient	2026 Rate
All fees per foot of boat based on length overall, unless otherwise stated	\$0.00
Transient Docking, May to October, Day Use (per hour)	\$8.75

Tunnel Bay and Ernie Fox Quay Harbour, Transient	2026 Rate
Max charge per day, Max stay 3:00 pm peak season (June 20th to August 11th)	\$21.00
Nightly Docking, with power (per foot)	\$3.00
Weekly Docking, with power (per foot)	\$13.00
Off Season, monthly rate before May and after Labour Day (per foot)	\$22.00

Tunnel Bay and Ernie Fox Quay Harbour, Other	2026 Rate
Personal Watercraft Slips (Currently 6, dry docks)	\$625.00

City of Brockville 2026 User Fees

Parks

Out Door Rink Concrete Slab Off Season	2026 Rate
Event use of ODR Slab with no ice	\$92.25

Commemorative Tree and Bench Program	2026 Rate
Planted tree with 6" x 8" Customized plaque	\$1,350.00
Park Bench with 8" x 6" Oval Customized Plaque, Bench	\$2,700.00
Concrete Pad for Commemorative Bench (new) Only if one does not exist.	\$500.00

Park Rentals - Pavilions Included (NEW)	2026 Rate
Picture Taking (per hour)	\$18.00
Rental for 1-99 (per hour)	\$18.00
Rental for 100-249 (per hour)	\$35.00
Rental for 250-449 (per hour)	\$52.00
Rental for 500-999 (per hour)	\$66.00
Rental for 1000-2499 (per hour)	\$82.00
Rental for 2500 + attendees (per hour)	\$124.00

City of Brockville 2026 User Fees

Parks

Special Events (NEW)	2026 Rate
Special Event Park Rental - Half Day (5 hrs)	\$428.00
Special Event Park Rental - Full Day (10 hrs)	\$612.00
Large Scale Event Park Rental - Half Day (5 hrs)	\$596.00
Large Scale Event Park Rental - Full Day (10 hrs)	\$835.00
Mega Event Park Rental - Half Day (5 hrs)	\$763.00
Mega Event Park Rental - Full Day (10 hrs)	\$1,058.00
Set Up/Tear Down - Per Event	\$278.00
Commercial Surcharge On All Rates - per hour	20%

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Public Works

Banners, Cross Road Fees	2026
Permit fee	\$85.00
Installation by Public Works	\$950.00

Dumpster, Scaffold, Other Encroachments	2026 Rate
Application for Permit	\$85.00
Daily occupancy fee	\$30.00
Encroachment agreement	\$200.00

Additional Fees	2026 Rate
Management staff (per hour)	\$135.00
All other staff (per hour)	\$85.00

City of Brockville 2026 User Fees

Public Works

Movement of Structures and Oversize or Overweight Loads	2026 Rate
Application for Permit	\$85.00
Escort fees (per hour, per person)	\$105.00
Annual permit application fee	\$400.00

Road Closure	2026 Rate
Road Closure Fee	\$250.00

Repair Costs	2026 Rate
Charges for customer service will be assessed on time and material costs through the delegated authority of the Director of Operations or designate	Cost recovery

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Railway Tunnel

No Fees during operating season

Railway Tunnel User Fees	2026 Rate
Wedding Ceremonies, Special Events: Tunnel or Plaza	\$227.00
Tunnel Rental, Weekday (per hour)	\$57.00
Tunnel Rental, Weekday (per day)	\$568.00
Tunnel Rental, Weekend, or holiday (per hour)	\$113.50
Tunnel Rental, Weekend, or holiday (per day)	\$1,135.00

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Transit

Standard Transit	2026 Rate
Cash fare	\$2.75
Kids	Free Under 14
Book of 10 tickets	\$23.00
Monthly pass	\$63.00
40 ride pass	\$80.00
Student Semester pass	\$155.00

Para Transit	2026 Rate
Cash fare	\$2.75
Kids	Free Under 14
Book of 10 tickets	\$23.00
40 Ride Pass	\$80.00
Monthly pass	\$63.00

All applicable taxes extra (unless otherwise noted).

City of Brockville 2026 User Fees

Private Swimming Pools & Hot Tubs

Class 19 Other	2026 Rate
Swimming Pool Permits	\$199.00

City of Brockville 2026 User Fees

Tourism

Kayak Rentals at St. Lawrence Park	2026 Rate
Single Kayak - per hour	\$22.00
Tandem Kayak - per hour	\$30.00
Paddle Board - per hour	\$25.00

Visitor Guide Ads	2026 Rate
1/4 Page (3"x4")	\$250.00
1/2 Page (6"x4")	\$450.00
Full Page (6"x8")	\$800.00
Premium Placement - Back Cover, Full Page Only	\$1,200.00
Premium Placement - Inside Front Cover, Full Page Only	\$1,200.00

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Group A: Assembly Buildings	2026 Rate
Finished (includes additions)	The greater of \$1,296.00 or \$2.96 per square foot
Shell (includes additions)	The greater of \$1,296.00 or \$2.30 per square foot
Alterations & Repairs	The greater of \$663.00 or \$0.85 per square foot

Group B: Institutional Buildings	2026 Rate
Finished (includes additions)	The greater of \$1,296.00 or \$2.96 per square foot
Shell (includes additions)	The greater of \$1,296.00 or \$2.30 per square foot
Alterations & Repairs	The greater of \$663.00 or \$0.85 per square foot

Group C: Residential Buildings	2026 Rate
Housing - single detached, semi-detached and row house	
New (Per unit)	\$3,464.00

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Group C: Residential Buildings	2026 Rate
Housing - single detached, semi-detached and row house	
Plus, charges per square foot exceeding 2000 square feet (total living area excluding garage, carport, porches, and decks)	\$1.82
Additions	The greater of \$876.00 or \$1.82 per square foot
Alterations, Repairs & Finished Basements	The greater of \$428.00 or \$0.93 per square foot

Multi Residential- Apartment Buildings, Hotels & Motels	2026 Rate
New (Per unit)	\$2,682.00
Plus, charges per square foot per unit exceeding 1200 square feet.	\$0.93
Additions	The greater of \$663.00 or \$0.85 per square foot
Alterations & Repairs	The greater of \$428.00 or \$0.93 per square foot

Group D: Business and Personal Services Buildings	2026 Rate
Finished (includes additions)	The greater of \$1,296.00 or \$2.95 per square foot

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Group D: Business and Personal Services Buildings	2026 Rate
Shell (includes additions)	The greater of \$1,296.00 or \$1.43 per square foot
Alterations & Repairs	The greater of \$663.00 or \$0.85 per square foot

Group E: Mercantile Buildings	2026 Rate
Finished (includes additions)	The greater of \$1,296.00 or \$1.73 per square foot
Shell (includes additions)	The greater of \$1,296.00 or \$1.12 per square foot
Alterations & Repairs	The greater of \$663.00 or \$0.85 per square foot

Group F: Industrial and Agricultural Buildings	2026 Rate
*New industrial - Fees for new freestanding industrial structures on "Greenfield" sites are waived.	
Finished (includes additions)	The greater of \$1,704.00 or \$1.38 per square foot for the first 50,000 square feet and \$0.69 per square foot above 50,000 square feet

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Group F: Industrial and Agricultural Buildings	2026 Rate
*New industrial - Fees for new freestanding industrial structures on "Greenfield" sites are waived.	
Shell (includes additions)	The greater of \$1,704.00 or \$0.71 per square foot for the first 50,000 square feet and \$0.36 per square foot above 50,000 square feet
Alterations & Repairs	The greater of \$663.00 or \$0.85 per square foot

Other Permits	2026 Rate
Residential Decks & Garages	
Decks	The greater of \$238.00 or \$0.51 per square foot
Enclosed Porches	The greater of \$238.00 or \$0.51 per square foot
Detached Garages, Sheds & Accessory Building	The greater of \$428.00 or \$0.93 per square foot

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Other Permits	2026 Rate
Residential Decks & Garages	
Attached Garages	The greater of \$876.00 or \$1.82 per square foot

Non-Residential Accessory Buildings	2026 Rate
Industrial, public, or commercial accessory buildings	The greater of \$663.00 or \$0.85 per square foot

Demolition Permits	2026 Rate
Residential	\$367.00
Non-Residential	\$1,020.00

Occupancy Permits	2026 Rate
Occupancy Permit	\$367.00
New Residential Occupancy Permit	\$112.00

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Renewal of Permits	2026 Rate
Renewal of Permit	Permit fee as calculated (Permit Class 1 to 12) or \$510.00 whichever is less

Transfer of Permits	2026 Rate
Transfer of Permit	\$316.00

Change of Use/Conditional Permits	2026 Rate
Change of Use Permit	\$362.00
Conditional Permit agreement	25% of permit fee, minimum \$367.00

Alternative Solutions	2026 Rate
Per Hour	\$122.00
Minimum (3 hours)	\$367.00

Customer Service Fees	2026 Rate
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City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Inspection fee for work commenced without a permit for Industrial, Commercial, Institutional, New Residential	50% surcharge of permit fee, minimum \$465.00, maximum \$5,605.00
Inspection fee for work commenced without a permit for all other residential	\$204.00
Re-inspection Fee where more than 2 inspections are required for the same stage of construction	\$256.00
Confirmation of outstanding work orders	\$102.00
Change of Municipal Address	\$407.00
Expedited Plan Review fee	\$56 per hour
Last minute inspection request fee *Less than 2 days' notice is given or a request is made on site while there for another inspection.	\$71.00
Occupancy permit after move-in	\$168.00
AGCO Agency Letter fee (includes 1 inspection)	\$362.00
Discharge of Order	\$713.00
Archived Building Permit Record Search per hour (1 hour minimum)	\$143.00

Limiting Distance Agreements	2026 Rate
Per Agreement	\$321.00
Plus, Third-Party Costs	Plus, Third-Party Costs

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Plus 25%	Plus 25%
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Other Structures	2026 Rate
Tiny Houses Constructed Off Site	\$866.00
Designated Structures	\$459.00
Wood Burning Appliances, Fire Alarm, Kitchen Exhaust, Spray Booth, Dust Collector, Electromagnetic Lock, Sprinkler System etc	\$306.00

Revisions to Permits	2026 Rate
Base Fee	\$158.00
Per Sq.Ft. of revised building area	\$0.12

Signs	2026 Rate
Signs	\$153.00
Awning Permits	\$153.00
Banner Permits	\$153.00

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Solar Panels	2026 Rate
Residential	\$326.00
Non-Residential	\$652.00

Tents & Stages	2026 Rate
**Tent installations for "Charitable Events" are exempt from fees	
Tent Permit, up to 225 square meters in ground area	\$160.00
Tent Permit, over 225 square meters in ground area	\$447.00
Temporary Structures or Demountable Stages	\$245.00

3rd party evaluation review fee:	2026 Rate
Plus, Third-Party Costs	Third-Party Costs
Plus 25%	Plus 25%

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

3rd party evaluation review fee:	2026 Rate
Minimum Fee for Permit not Listed Elsewhere	\$204.00

Plumbing, Mechanical, Solar & Fire Protection Permits	2026 Rate
Repair, alteration or addition single-family dwelling, semi-detached dwelling, duplex dwelling, or row house dwelling	\$95.00
Commercial, repair, alteration, or addition	\$172.00
Industrial repair, alteration, or addition	\$205.00
Public repair, alteration, or addition of appliance	\$172.00
Apartment buildings, repair, or alterations	\$205.00

Plumbing, Mechanical, Solar & Fire Protection Permits	2026 Rate
Commercial air conditioning (per unit)	\$205.00
Industrial air conditioning (per unit)	\$365.00
Water Services & Sewer Connections and Replacements	\$239.00
Hot water or steam heating in single family, semi-detached duplex, or row house dwellings (per unit)	\$305.00

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Hot water or steam heating in public, commercial or industrial buildings (per unit)	\$305.00
Installation of backflow preventers & backwater valves (per unit)	\$143.00
Installation of water softeners, Residential (per unit)	\$95.00
Installation of water softeners, Commercial, Industrial, or Public Building (per unit)	\$205.00

Sewage System Permits	2026 Rate
Class 2 sewage system (greywater pit)	\$863.00
Class 3 sewage system (cesspool)	\$863.00

Sewage System Permits	2026 Rate
Class 4 sewage system (leaching bed) 4500 litres per day or less	\$956.00
Class 4A sewage system (leaching bed) greater than 4500 litres per day	\$956.00
Class 5 sewage system (holding tank) 4500 litres per day or less	\$863.00
Class 5A sewage system (holding tank) greater than 4500 litres per day	\$863.00
Additional Inspections and Changes of Installers	\$247.00

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

Septic Tank Installation only	\$367.00
Septic System Replacement	\$510.00
Performance review for building renovations or additions	\$382.00
Performance review for adding a pool, shed or garage	\$247.00
Minor variance or zoning bylaw amendment	\$247.00
Minor variance or zoning bylaw amendment with performance	\$247.00
Subdivision or condominium applications	\$247.00 per lot up to a max \$5,605.00 plus 13%
Severance or lot addition applications	\$530.00 plus \$202.00 per additional

Sewage System Permits	2026 Rate
Certificate of approval renewals	\$74.00
Sewage System file searches	\$123.00

The following explanatory notes are to be observed in the calculation of Permit fees:

1. Where Permit fees are calculated based on square feet, the fee shall be based on the rate outlined in the fee schedule multiplied by the Gross Floor Area for each major occupancy.
2. In the case of interior finishes, alterations or renovations, area of proposed Work is the actual space receiving the Work, e.g., room, tenant suite etc.
3. Where Demolition of partitions or alterations to existing ceilings are part of an alteration or renovation Permit, no additional charge is applicable.

City of Brockville 2026 User Fees

All Building Fees are per the Building Bylaw 53-2025 and are indexed annually according to section 4.8 of that by-law

All Building Fees are Tax Exempt.

4. Corridors, lobbies, washrooms, lounges, etc. are to be included and classified according to the major occupancy for the floor area on which they are located.
5. For multiple occupancy floor areas, the Permit fees for each of the applicable Permit classes may be used, except where an occupancy category is less than 10% of the floor area.
6. Plumbing and site service fees for new construction/additions are included within the permit fees for the construction of new buildings.
7. *Greenfield is defined as: *“previously undeveloped land”*.
8. **Charitable Event is defined as: *“An event organized by a registered charitable or non-profit organization, where the primary purpose is to raise funds or awareness for a charitable cause, and where no individual or for-profit entity benefits financially from the proceeds.”*