



City of Brockville
Council Meeting Minutes
5:30 PM - Tuesday, January 28, 2025
City Hall, Council Chambers

The Council Meeting was called to order on Tuesday, January 28, 2025, at 5:30 PM, in the City Hall, Council Chambers, with the following present:

Members Present:	Mayor Matt Wren, Councillor Cameron Wales, Councillor Philip Deery, Councillor Jane Fullarton, Councillor Katherine Hobbs, Councillor Mike Kalivas, and Councillor Louise Severson
Regrets:	Councillor Jeff Earle and Councillor Nathalie Lavergne
Staff:	Sheena Earl, City Clerk, Lynda Ferguson, Director of Finance & IT Services, Sandra MacDonald, City Manager, Peter Raabe, Director of Engineering & Infrastructure Services, Phil Wood, Director of Operations, Chris Paul, Deputy Fire Chief, Melanie Jones, Director of Fire & Partner Services, Andrew McGinnis, Chief Planning Officer, Kelly Brintnell, Tourism Advisor, and Lindsay Armstrong, Senior Manager of Human Resources

Land Acknowledgement Statement

Mayor's Remarks

Mayor Wren acknowledged the efforts of the Operations, Fire and Police Departments during the storm yesterday afternoon and overnight. He noted new communication efforts from Hydro One to members of Council were well-received.

With respect to initiatives underway south of the border regarding possible tariffs, His Worship noted concerns, particularly for the manufacturing sector within the City. He said he has joined a Border City Mayor's Alliance initiated by the Mayor of the City of Windsor which he hopes will provide a useful communications tool for the concerns of the municipalities that border the US. He said he is also keeping in contact with the Brockville Chamber of Commerce and the St. Lawrence Corridor Economic Development Commission about the potential changes.

Mayor Wren announced the Public Meeting and consideration of the Development Charges Background Study has been postponed. He said the Public Meeting for this topic has been rescheduled for March 4, 2025, to allow Council time to focus on the priority of passing the Budget and to provide Council and the public more time to consider the study's impacts.

His Worship announced that yesterday, notice about construction on the William Street overpass which is to begin in February was issued. He said the full closure is the most efficient and fastest way for the construction to proceed and said the project will continue until September.

Last week, Mayor Wren said he attend the Rural Ontario Municipal Association Conference where he participated in five Ministerial delegations with the local Joint Services Committee and the Eastern Ontario Mayors Caucus on topics related to raising insurance premiums, impacts of WSIB presumptive legislation on budgets for Paramedic Service, issues related to cross border ambulance billing and the need for additional childcare spaces. His Worship shared the announcement of a third stream of the Housing Enabling Water Systems funding known as the Health and Safety Water Stream and said the City will review eligibility and will prepare to apply for the required Waste Pumping Station rebuild.

Finally, Mayor Wren referred to a provincial announcement that the city will be the home of one of 18 Homeless and Addiction Treatment Hubs (HART) thanks to a successful application submitted by Leeds Grenville Lanark Mental Health and Addictions (LGLMHA). He congratulated the agency noting the initiative will bring 49 treatment beds to the city with focuses on withdrawal management, relapse prevention, and transition. The HART Hub is expected to come available as early as April 2025 and noted a satellite location will also be established in Smiths Falls. Mayor Wren acknowledged the advocacy of MPP Steve Clark and successful collaboration between Lanark County, the United Counties of Leeds and Grenville, the City of Brockville, LGLAMH and the Province of Ontario.

Disclosure of interest

Nil.

Adoption of Council Minutes

Moved by: Councillor Hobbs

Seconded by: Councillor Wales

THAT the minutes of the Council Meetings of January 14, 15 and 16, 2025 be adopted and circulated as read.

CARRIED

Correspondence and Communication

Nil.

Delegations

Nil.

Staff Reports

1. **2025-7**
1000 Islands & Seaway Cruises
Proposed New Lease

Moved by: Councillor Deery
Seconded by: Councillor Kalivas

THAT staff be authorized to negotiate a new lease with the current tenant to expand operations into the two westerly finger docks at Blockhouse Island.

For: Mayor Wren, Councillor Wales, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

CARRIED 7-0 on a recorded vote

2. **2025-3**
2025 Interim Tax Levy and Establishment of Due Dates

Moved by: Councillor Kalivas
Seconded by: Councillor Hobbs

THAT Council authorize the City to impose its 2025 interim tax levy with a due date of February 28th 2025; and

THAT Council establish the due date of August 29th, 2025 for the second and final tax levy for 2025; and

THAT the necessary by-law be enacted.

For: Mayor Wren, Councillor Wales, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

CARRIED 7-0 on a recorded vote

3. **2025-22**
36-46 King Street West
Cash-in-Lieu of Parking

Moved by: Councillor Fullarton
Seconded by: Councillor Deery

THAT the Mayor and Clerk be authorized to enter into a Cash-in-Lieu of Parking Agreement with Caber Developments Inc. to require the developer to pay cash-in-lieu of parking for thirty-nine (39) parking spaces in the amount of \$5,000 per space, for a total of \$195,000; and

THAT the Chief Planning Officer be authorized to remove the "H6" Holding Zone provision upon execution and receipt of any funds required in the Cash-in-Lieu of Parking Agreement.

For: Mayor Wren, Councillor Wales, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

CARRIED 7-0 on a recorded vote

4. **2025-9**
Tender Results
OSIM Bridge Inspections Phase 2

Moved by: Councillor Hobbs
Seconded by: Councillor Kalivas

THAT the purchase of services from TSI Inc. for detailed condition survey and prescription of remedial actions for bridges and culverts be approved at a cost of \$39,401.47.

For: Mayor Wren, Councillor Wales, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

CARRIED 7-0 on a recorded vote

General Committee
Nil.

2025 Budget

1. **2025-23**
2025 Budget - Approval

Moved by: Councillor Wales
Seconded by: Councillor Hobbs

THAT Council approve the net City Department operating budget, before incremental items, of \$25,583,261, and;

THAT Council approve the following incremental items funded by the Tax Levy:

- Brockville General Hospital Health Care Human Resources Campaign - \$25,000
- Economic Development Strategy and Action Plan - \$5,000, and;

THAT Council approve the following incremental items funded by Building Fees/Building Stabilization Reserve:

- Development Guide Software - \$24,000
- E-Permitting System Enhancements - Inspections - \$5,500
- E-Permitting System Enhancements - Plans Exam - \$28,000, and;

THAT Council approve the 2025 Capital Budget of \$14,580,179, funded as follows, (including \$475,000 previously approved through the Water Rates):

- Tax Levy - \$982,899
- Canada Community Build Fund - \$1,465,495
- Ontario Community Infrastructure Fund - \$1,250,000
- Other Grants - \$37,800
- Reserves and Reserve Funds - \$405,312
- Debt - \$9,127,325
- Development Charges - \$112,500
- Donations - \$300,000
- Fiscal Policy Reserve - \$423,848, and;

THAT Council approve the 2025 allocations for the following Mandated Community Partners:

- Cataraqui Conservation Authority - \$246,169
- Brockville Public Library - \$971,702
- Brockville Police Services - \$10,588,422
- Aquatarium
 - Operating - \$450,000

- Inkind - \$207,260
- Off set by 50% of the Municipal Accommodation Tax proceed from 2024, to a maximum of \$275,000
- Joint Services - \$4,317,889
- St. Lawrence Lodge Levy - \$2,051,229
- South East Health Unit - \$461,215, and;

THAT Council approve the following Other Community Partners:

- Brockville YMCA - \$120,000
- Mapleview Lodge - \$22,000
- University Hospitals Kingston Foundation - \$65,000, funded by Fiscal Policy Reserve until fully paid. When the total amount of \$325,000 is paid in 2028, then funded by debt.
- Sherwood Park Manor - \$400,000, funded by debt
- Other Community Partners:
 - Santa Clause Parade, up to \$1,000 for Insurance
 - Facility Fee Waivers, \$16,525, and;

THAT Staff develop a Community Grant Program with \$50,000 funded by Fiscal Policy, and;

THAT a levy for Health Care be created at the amount of 1/4% of the 2025 Levy and held in reserves until required, and;

THAT the necessary bylaws be enacted.

For: Mayor Wren, Councillor Wales, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

CARRIED AS AMENDED ON A LATER VOTE 7-0 on a recorded vote

Motion to Amend

Moved by: Councillor Hobbs
Seconded by: Councillor Wales

THAT the motion be amended to include approval of the Incremental Item of three fulltime firefighters

For: Mayor Wren, Councillor Wales, and Councillor Hobbs
Against: Councillor Deery, Councillor Fullarton, Councillor Kalivas, and Councillor Severson

TABLED THEN DEFEATED ON A LATER VOTE 3-4 on a recorded vote

Motion to Table

Moved by: Councillor Hobbs
Seconded by: Councillor Wales

THAT the motion to amend the motion to include approval of the Incremental Item of three fulltime firefighters be tabled.

For: Mayor Wren, Councillor Wales, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

CARRIED 7-0 on a recorded vote

Motion to Amend

Moved by: Councillor Wales
Seconded by: Councillor Hobbs

THAT the motion be amended to remove the Fire Prevention Truck replacement and that half of the Command Vehicle replacement budget be removed (one of two vehicles).

For: Mayor Wren, Councillor Wales, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

Against: Councillor Deery and Councillor Fullarton

CARRIED 5-2 on a recorded vote

The motion to amend to include approval of the Incremental Item of 3 Full Time Firefighters was placed back on the table.

Motion to Amend the Amendment

Moved by: Councillor Wales
Seconded by: Councillor Hobbs

That the motion to amend the original motion to include the approval of the Incremental Item of 3 fulltime firefighters be further amended to include that recruitment of three firefighters take place in July 2025

For: Mayor Wren, Councillor Wales, and Councillor Hobbs
Against: Councillor Deery, Councillor Fullarton, Councillor Kalivas, and Councillor Severson

DEFEATED 3-4 on a recorded vote

Original Motion to Amend:

Moved by: Councillor Hobbs
Seconded by: Councillor Wales

THAT the motion be amended to include approval of the Incremental Item of three fulltime firefighters

For: Mayor Wren, Councillor Wales, and Councillor Hobbs
Against: Councillor Deery, Councillor Fullarton, Councillor Kalivas, and Councillor Severson

Motion to Amend

Moved by: Councillor Fullarton
Seconded by: Councillor Deery

THAT the motion to be amended to hire one additional fulltime firefighter in 2025.

For: Mayor Wren, Councillor Wales, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

CARRIED 7-0 on a recorded vote

Council recessed at 7:52pm and resumed at 8:06 pm.

Motion to Amend

Moved by: Councillor Deery
Seconded by: Councillor Hobbs

THAT the allocation for tree planting be increased from 30 trees or \$8,000 to 60 trees or a maximum of \$16,000 to be funded from the tax levy

For: Mayor Wren, Councillor Wales, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

CARRIED 7-0 on a recorded vote

Final Motion as Amended

Moved by: Councillor Wales
Seconded by: Councillor Hobbs

THAT Council approve the net City Department operating budget, before incremental items, of \$25,583,261, and;

THAT Council approve the following incremental items funded by the Tax Levy:

- Brockville General Hospital Health Care Human Resources Campaign - \$25,000
- Economic Development Strategy and Action Plan - \$5,000
- One additional Fulltime Firefighter - \$86,697
- Increase to tree planting budget - \$8,000 and;

THAT Council approve the following incremental items funded by Building Fees/Building Stabilization Reserve:

- Development Guide Software - \$24,000
- E-Permitting System Enhancements - Inspections - \$5,500
- E-Permitting System Enhancements - Plans Exam - \$28,000, and;

THAT Council approve the 2025 Capital Budget of \$14,409,131, funded as follows, (including \$475,000 previously approved through the Water Rates):

- Tax Levy - \$982,899
- Canada Community Build Fund - \$1,465,495
- Ontario Community Infrastructure Fund - \$1,250,000
- Other Grants - \$37,800
- Reserves and Reserve Funds - \$405,312
- Debt - \$8,956,277
- Development Charges - \$112,500
- Donations - \$300,000
- Fiscal Policy Reserve - \$423,848, and;

THAT Council approve the 2025 allocations for the following Mandated Community Partners:

- Cataraqui Conservation Authority - \$246,169
- Brockville Public Library - \$971,702
- Brockville Police Services - \$10,588,422
- Aquatarium

- Operating - \$450,000
- Inkind - \$207,260
- Off set by 50% of the Municipal Accommodation Tax proceed from 2024, to a maximum of \$275,000
- Joint Services - \$4,317,889
- St. Lawrence Lodge Levy - \$2,051,229
- South East Health Unit - \$461,215, and;

THAT Council approve the following Other Community Partners:

- Brockville YMCA - \$120,000
- Mapleview Lodge - \$22,000
- University Hospitals Kingston Foundation - \$65,000, funded by Fiscal Policy Reserve until fully paid. When the total amount of \$325,000 is paid in 2028, then funded by debt.
- Sherwood Park Manor - \$400,000, funded by debt
- Other Community Partners:
 - Santa Clause Parade, up to \$1,000 for Insurance
 - Facility Fee Waivers, \$16,525, and;

THAT Staff develop a Community Grant Program with \$50,000 funded by Fiscal Policy, and;

THAT a levy for Health Care be created at the amount of 1/4% of the 2025 Levy being \$114,706 and held in reserves until required, and;

THAT the necessary bylaws be enacted.

For: Mayor Wren, Councillor Wales, Councillor Deery, Councillor Fullarton, Councillor Hobbs, Councillor Kalivas, and Councillor Severson

CARRIED 7-0 on a recorded vote

New Business - Report from Members of Council

Nil.

Unfinished Business

Nil.

By-Laws

1. 009-2025
By-law to Remove the "H1", "H2", and "H4" Holding Symbols from lands described as Lot 1 to 7 and Blocks A, B, C, D and E, Plan 28M-5, City of Brockville, municipality known as GlenBrock Subdivision.

2. 010-2025
By-Law to Provide for an Interim Tax Levy and the Establishment of the Interim and Final Tax Due Dates for the Year 2025

Reading of the By-Laws

Moved by: Councillor Kalivas
Seconded by: Councillor Deery

THAT By-laws Numbered 009-2025 to 010-2025 be introduced and the same be now read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

Announcements

Media Question Period

Motion to Move into Closed Session (Immediately Following the Regular Meeting)

Moved by: Councillor Fullarton
Seconded by: Councillor Kalivas

THAT pursuant to *Municipal Act, 2001*, Section 239 Sub. 2 d, Council resolve itself Closed Session at 8:48 p.m., closed to the public to consider:

1. labour relations or employee negotiations;

CARRIED

Closed Meeting Matter

Motion to Adjourn Closed Session

Moved by: Councillor Fullarton
Seconded by: Councillor Kalivas

THAT the Closed Meeting of Council adjourn and the Open Session resume at 8:56 p.m.

CARRIED

Report of the Closed Session

Mayor Wren said Council met in closed session to discuss matters pertaining to labour relations or employee negotiations and will now consider a motion in open session:

Moved by: Councillor Deery
Seconded by: Councillor Hobbs

THAT Council agrees to and ratifies the terms of the Collective Agreement with CUPE Local 115 as detailed in Report 2025-20.

CARRIED

Confirmatory By-Law

Moved by: Councillor Hobbs
Seconded by: Councillor Deery

THAT By-law Number 011-2025 to confirm the Proceedings of Council at its meeting held on January 28, 2025 be read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation and be recorded.

CARRIED

Adjournment

Moved by: Councillor Hobbs
Seconded by: Councillor Deery

THAT Council adjourn its proceedings until the next regular meeting scheduled for February 11, 2025.

CARRIED

The meeting adjourned at 8:59 pm.

Mayor

City Clerk