ADR CHAMBERS Integrity Commissioner Office for the City of Brockville

ELLEN FRY
Integrity Commissioner
City of Brockville
E-mail: integrity@adr.ca

August 10, 2026

SENT VIA EMAIL:

Sheena Earl, City Clerk
searl@brockville.com

Re: File No.: IC-36029-0826: City of Brockville - Integrity Commissioner Annual Report – Operating Period July 17, 2025 – July 16, 2026

Dear Ms. Earl,

As you know, I have been appointed as the Integrity Commissioner for the City of Brockville (the "City") since July 17, 2024.

As you know, the Integrity Commissioner's role is to help Members of Council ensure that they are performing their functions in accordance with the City's Code of Conduct and the *Municipal Conflict of Interest Act* (the "MCIA"). Upon request, I am available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with those requirements. I am also responsible for assessing and investigating complaints received respecting alleged breaches of the Code of Conduct or the MCIA by a Member of Council.

In accordance with the terms of the agreement between ADR Chambers and the City, and pursuant to section 223.6(1) of the *Municipal Act,* 2001, I am providing my annual report for the operating period of July 17, 2025 to July 16, 2026.

Code of Conduct and MCIA Complaints

During this operating period, three Code of Conduct complaints were received. I dismissed one complaint on preliminary grounds, and conducted investigations of the other two complaints. For one of these complaints, I determined that the Respondent contravened the Code of Conduct and recommended a reprimand. For the other complaint, I determined that the Respondent did not contravene the Code of Conduct and therefore dismissed the complaint. I also responded to calls from the Ontario Ombudsman seeking further information about the investigation of these two complaints.

Requests for Advice

I received two requests for advice from Members of Council, which I responded to in writing as required by the *Municipal Act, 2001.* I always welcome the opportunity to provide advice to Members to assist them in carrying out their duties ethically.

Fees

In accordance with the agreement between the City and ADR Chambers, the billing for Integrity Commissioner services in the July 17, 2025 to July16, 2026 operating period totaled $15,602.49 ($13,807.50 plus $1,794.99 HST).

Final Comments

I and the ADR Chambers Integrity Office look forward to continuing to assist the City and its Members on issues that may arise concerning the Code of Conduct and MCIA in the current operating year.

Yours very truly,



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Ellen Fry
Integrity Commissioner, City of Brockville