BROCKVILLE
CITY OF THE 1000 ISLANDS

The City of Brockville is seeking applications of persons interested in serving on the Planning Advisory Committee during the 2027-2030 term. **The deadline to apply is Wednesday, November 25 at 4:00pm.**

The Planning Advisory Committee provides an opportunity for resident perspectives on planning matters.

**The Planning Advisory Committee's activities include:**

*Advisory Function*

Provides advice to Council with respect to land use planning matters that include, but are not limited to:

- amendments to the Official Plan and/or Zoning By-Law;
- major land use planning projects.
- hosting statutory public meetings in accordance with the *Planning Act* to receive comments
- consider reports, overviews and recommendations from City staff and discuss the planning merits of applications; and
- make recommendations to Council related to applications considered by the Committee

*Committee of Adjustment Functions*

The Planning Advisory Committee will fulfill the role of the Committee of Adjustment to hear applications and make decisions on:

a) Minor variance applications;
b) Permission to change or extend legal non-conforming uses;
c) Applications for consent and related land division functions when concurrent with a minor variance

*Property Standards Bylaw Appeals Function*

The public members of the Planning Advisory Committee will additionally fulfill the role of the Property Standards Committee to hear appeals and render decisions on appeals to orders under the City's Property Standards Bylaw as required.

## Eligibility

An applicant or member must be:

- At least 18 years of age;
- A resident of the City of Brockville.

Employees of the City of Brockville are not eligible to apply.

## Membership Composition

The Planning Advisory Committee has a maximum of seven members, including:

- three residents of Brockville
- three members of Council
- the Mayor as ex officio

## Commitment

Appointments are for four-year terms beginning January 2027. The Committee is expected to meet monthly as needed on the second Tuesday of each month at 5:30 pm in Council Chambers. A lift and elevator are available as are other accommodations upon request. Virtual participation at meetings is also permitted.

## How to Apply

Brockville residents who are interested in serving on the Planning Advisory Committee should apply here.